

AGENDA

Meeting: MARLBOROUGH AREA BOARD
Place: Aldbourne Memorial Hall, Oxford Street, Aldbourne, Wiltshire. SN8 2DQ
Date: Tuesday 29 May 2012
Time: 7.00 pm

Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this agenda to James Hazlewood (Senior Democratic Services Officer) on 01722 434250 / james.hazlewood@wiltshire.gov.uk ;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109 / andrew.jack@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Unitary Councillors

Peggy Dow	Marlborough East
Nick Fogg (Vice Chairman)	Marlborough West
Chris Humphries (Chairman)	Aldbourne & Ramsbury
Jemima Milton	West Selkley

Items to be considered

1 Chairman's Welcome and Introductions

2 Election of Chairman

To elect a Chairman for the municipal year 2012/13.

3 Election of Vice-Chairman

To elect a Vice-Chairman for the municipal year 2012/13.

4 Apologies for Absence

5 Minutes (Pages 3 - 8)

- a. To approve and sign as a correct record the minutes of the meeting held on 27 March 2012.
- b. Update on actions and outcomes arising.

6 Declarations of Interest

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

7 Information Items (Pages 9 - 22)

- a. 11-19 Commissioning Strategy Update (Youth Advisory Groups, Volunteers and Income Generation).
- b. Help to Live at Home Scheme - update
- c. Rural Facilities Survey
- d. Pathways Improvements Grants Scheme
- e. Informal Adult Education
- f. Closure of A4 Beckhampton to West Overton

8 Partner Updates (Pages 23 - 30)

To note the attached Partner updates. In view of the length of the agenda, written updates are preferred where possible:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue – to include a presentation on the Fire Service's Integrated Risk Management Plan 2012-15
- c. NHS Wiltshire
- d. Parish Forum
- e. Town / Parish Councils
- f.

9 Visiting Cabinet Representative - Councillor Fleur de Rhé-Philippe

Councillor Fleur de Rhé-Philippe, Cabinet Representative for Economic Development and Strategic Planning, will give a brief overview of that area of responsibility and respond to any questions.

(Note: Written questions may be submitted in advance – please email to james.hazlewood@wiltshire.gov.uk by 5pm on Thursday 24 May)

10 Avebury World Heritage Site Management Plan

To receive a presentation seeking Area Board and local community involvement in the development of the management plan for the World Heritage Site.

11 Transition Marlborough

To receive the paper titled: “The Need for Joined-up Public Transport” from Transition Marlborough.

The document can be viewed on the online agenda, and paper copies will be provided at the meeting.

12 Review of Local Bus Services - Bedwyn (Pages 31 - 42)

To receive a presentation on proposed changes to the Marlborough – Bedwyn – Hungerford bus service.

13 Marlborough Community Area Plan

To receive and approval the final Community Plan, with opportunity for questions.

The document can be viewed on the online agenda, and paper copies will be provided at the meeting.

14 Community Area Transport Group (Pages 43 - 44)

To consider the recommendations of the Community Area Transport Group (CATG).

15 Area Board Development (Pages 45 - 52)

At the meeting on 6 September 2011, the Area Board agreed to focus on three development areas (Reducing length of agenda, reducing paperwork, and increasing number of local items). The attached report shows progress on these issues over the subsequent 3 meetings.

16 Grants and Funding

16a Grants 2011/12 (Pages 53 - 54)

The Area Board is asked to note the attached list of grants awarded during 2011/12, and that the Board's £60,000 of funding helped support nearly £190,000 worth of projects.

16b Community Area Grant Scheme (Pages 55 - 80)

The Wiltshire Councillors will consider 3 applications to the Community Area Grants Scheme, as set out in the attached report.

Copies of the completed application forms and grant application packs for the

Community Area Grants Scheme are available from the Community Area

Manager or electronically at

<http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm>

16c Parish Forum Traffic Initiative - Tranche 2 (Pages 81 - 82)

To consider an application from the Parish Forum to fund the second tranche of Village Traffic Plans as part of the Forum's Traffic Initiative.

17 Any Other Questions

The Chairman will invite any remaining questions from the floor.

18 Evaluation and Close (Pages 83 - 84)

To note the attached forward plan.

The Chairman will put a question to the floor regarding future meetings of the Area Board starting at 6.30pm.

The next meeting of the Marlborough Area Board will be held on Tuesday 17 July, 7.00pm at Broad Hinton Village Hall, Yew Tree Lane, Broad Hinton SN4 9RH.

Future Meeting Dates

Tuesday, 17 July 2012

7.00 pm

Broad Hinton Village Hall, Yew Tree Lane, Broad
Hinton SN4 9RH

Tuesday, 25 September 2012

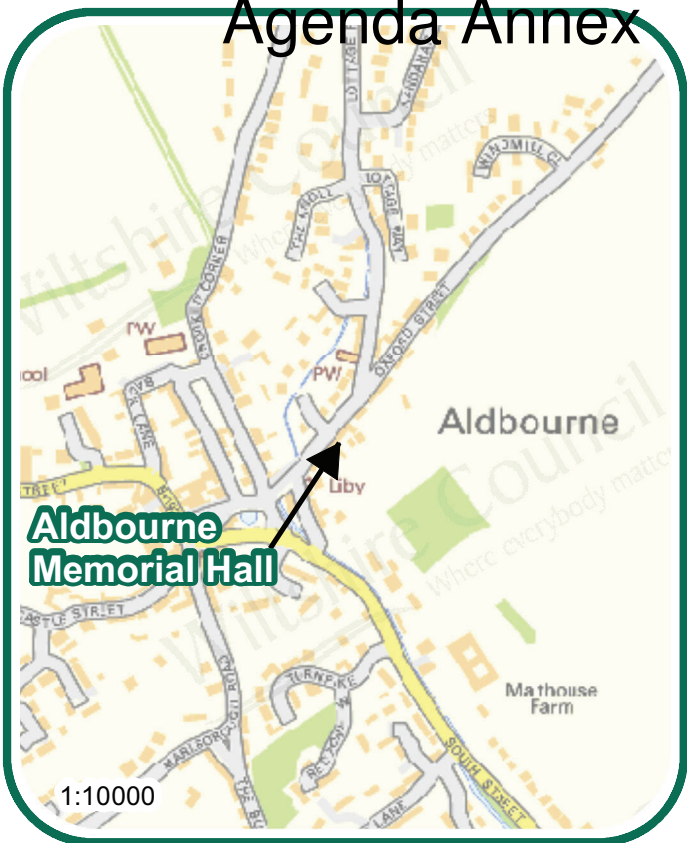
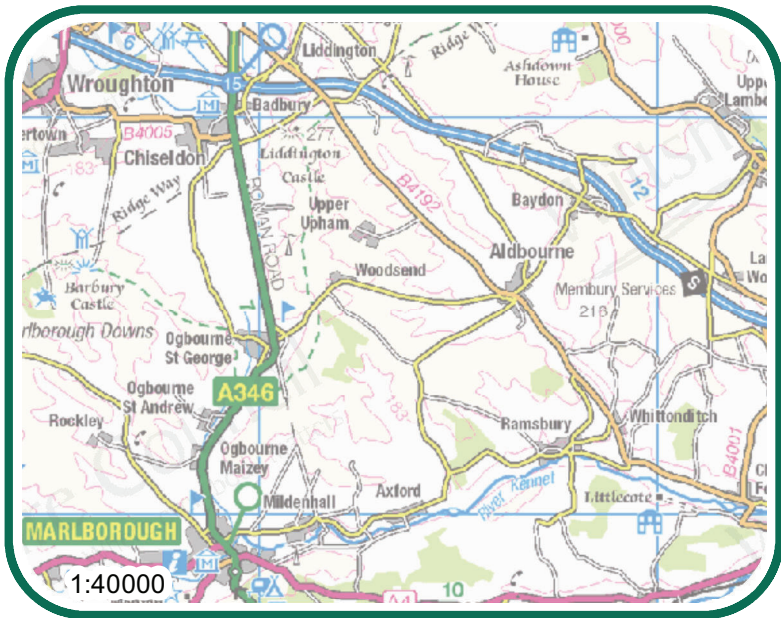
7.00pm

Marlborough Town Hall, High Street, Marlborough SN8
1AA

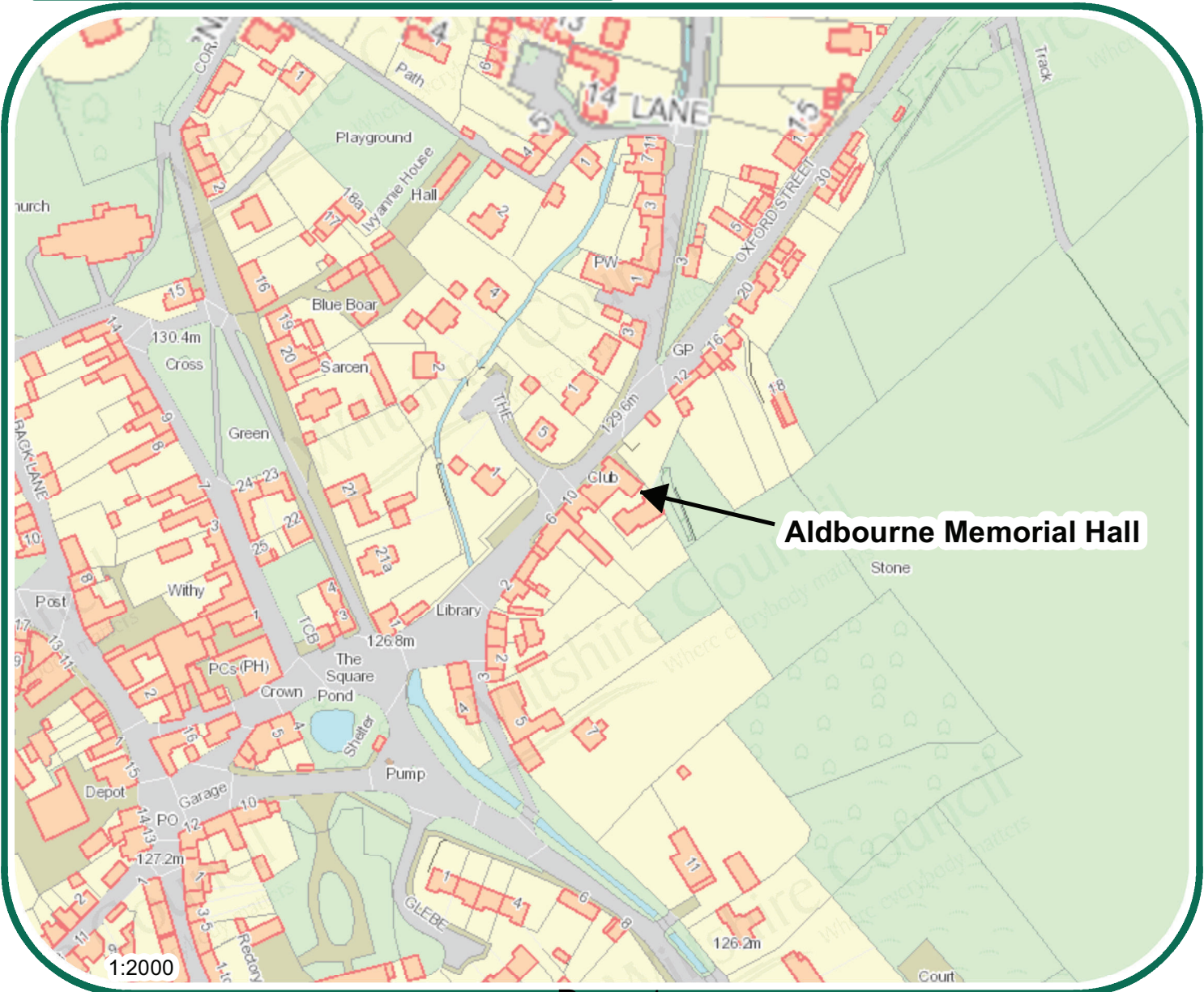
Tuesday, 27 November 2012

7.00pm

Kennet Valley Hall, Lockeridge, Marlborough SN8 4EL



**Aldbourne Memorial Hall,
Oxford Street,
Aldbourne,
SN8 2DQ**



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MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, High Street, Marlborough SN8 1AA
Date: 27 March 2012
Start Time: 7.00 pm
Finish Time: 7.11 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Humphries (Chairman), Cllr Nick Fogg (Vice Chairman) and Cllr Peggy Dow

Wiltshire Council Officers

Andrew Jack, Marlborough Community Area Manager
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Marlborough Town Council – Guy Loosmore, Bryan Castle, Caroline Jackson, Edwina Fogg

Aldbourn Parish Council – Alan Phizacklea

Avebury Parish Council – Andrew Williamson

Baydon Parish Council – Andrew Knowles

Broad Hinton & Winterbourne Bassett Parish Council – Gill Crabtree

Fyfield & West Overton Parish Council – Mary Spender, Randel Richards

Ramsbury & Axford Parish Council – Sheila Glass

Savernake Parish Council – Joan Davies

Partners

Wiltshire Police – Jeremy Batchelor

Wiltshire Fire & Rescue Service – Simon Routh-Jones, Mike Franklin

Marlborough Area Development Trust – Martin Cooke, Richard Clarke

Total in attendance: 73

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting.</p> <p>As the meeting was to be followed by a Community Planning event on the Joint Strategic Assessment, the Chairman undertook to move relatively quickly through the Area Board agenda.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Councillor Jemima Milton. The Chairman noted with sadness the recent death of Councillor Milton's husband, John. The meeting observed a moment's silent reflection on this sad news, and the Chairman asked for the meeting's condolences to be conveyed to Councillor Milton.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting on 7 February 2012 were approved as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>The Chairman explained that Councillors Dow and Fogg had prejudicial interests in the application for funding from Marlborough Town Council at item 7, as they were both Town Councillors. As they were not able to vote, this left the Area Board inquorate and unable to take a decision. As such, the matter would be forwarded to the Leader of the Council, to approve under her delegated powers.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> a. Marlborough Air Quality Action Plan – details of this were set out in the agenda (pages 15-18), and Rachel Kent was present from the Environmental Health team who were forming a working group from the local community. Anyone wishing to get involved should email rachel.kent@wiltshire.gov.uk. b. Polling Station Review – details were set out in the agenda packs at pages 19-26.

6.	<p><u>Partner Updates</u></p> <p>In view of the need to move on to the main item for the meeting, it was agreed that the written updates would be taken as read. There were no questions.</p>
7.	<p><u>Jubilee and Olympics Celebrations - Area Board fund for Parish events</u></p> <p>The Chairman reminded the meeting that the Area Board had set up this fund at its meeting on 1 November 2011, by earmarking £12,000 to be made available for Parish Councils who wished to apply for financial assistance to stage celebrations/events to mark the Queen's Diamond Jubilee and/or the London 2012 Olympics.</p> <p>The applications received were listed on page 37 of the report.</p> <p>The Chairman moved that applications 1-7 be approved, and reiterated that items 8 and 9 (from Marlborough Town Council) would be referred to the Leader of the Council, as the Area Board was unable to make a decision due to the conflict of interests.</p> <p><u>Decision</u> The Marlborough Area Board agreed to award the following grants:</p> <ol style="list-style-type: none"> 1. Broad Hinton Parish Council - £500 towards a village Jubilee party; 2. Froxfield Parish Council - £480 towards a Jubilee picnic; 3. Baydon Parish Council - £500 towards village Jubilee celebrations; 4. Winterbourne Bassett Parish Council - £500 towards a village street party; 5. East Kennett Parish Council - £500 towards a Jubilee lunch party; 6. Fyfield and West Overton Parish Council - £1,390 towards separate events in the villages of Lockeridge and West Overton, and events covering the whole of the parish; and 7. Avebury Parish Council - £500 towards a village Big Lunch. <p><u>Reason</u> – <i>The grants would enable community events to take place and to encourage a range of cultural opportunities for residents and visitors to the area.</i></p> <p>ACTION: Andrew Jack</p> <p><u>Decision</u> The Marlborough Area Board referred the following applications to the Leader of the Council for determination:</p> <ol style="list-style-type: none"> 8. Marlborough Town Council - £500 to assist the Marlborough Brandt Group in Lighting a Jubilee Beacon at Barbury Castle; and 9. Marlborough Town Council - £1,000 towards a programme of over 16 events throughout the summer to celebrate the Jubilee. <p><u>Reason</u> – <i>As the Area Board was unable to make a quorate decision due to conflicts of interests for two of the four Area Board Councillors.</i></p>

	<p>ACTION: James Hazlewood</p>
8.	<p><u>Jubilee Celebration Event - 1 May</u></p> <p>The Chairman commented that, as previously reported to the Area Board meeting on 7 February, a Jubilee Celebration event was being organised for 1 May in Salisbury Cathedral Close. All 18 Area Boards were organising a tent to showcase their local communities. A number of groups were involved from the Marlborough Community Area, and the Board was asked to contribute funding towards the costs of organising the tent.</p> <p><u>Decision</u> The Marlborough Area Board allocated £1,000 towards the costs (tent hire and travel expenses) of organising contributions from the community area to the event on 1 May in Salisbury Cathedral Close.</p> <p><u>Reason</u> – <i>To allow the Marlborough Area Board to participate in this event, showcasing communities within Wiltshire, and celebrating the Queen’s Diamond Jubilee.</i></p> <p>ACTION: Andrew Jack</p>
9.	<p><u>Community Area Grants Scheme</u></p> <p>The Chairman noted that the recommendation for the application from Friends of Coronation Gardens was for refusal, on grounds of non-compliance with the criteria for the Grants scheme. However, the Area Board considered that the benefit to the community justified an exception to the criteria on this occasion.</p> <p><u>Decision</u> The Friends of Coronation Gardens were awarded £316.67 towards replacement of a bench in the public Coronation Gardens, Ogbourne St George.</p> <p><u>Reason</u> – <i>Although the application did not fully meet the Community Area Grants Criteria 2011/12 in terms of the status of the group and the lack of matched funding, the Area Board considered the size of the project and the fact that 2012 was a Jubilee year justified an exception to the criteria.</i></p> <p><u>Decision</u> The Merchants’ House, Marlborough was awarded £3,678 towards restoring the 17th century kitchen with a view to extending opening hours and developing the education programme.</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2011/12 and would help develop this local attraction and historic educational resource.</i></p> <p><u>Decision</u> Baydon Young People’s Association was awarded £3,782 towards</p>

installing new, thermally efficient windows and doors at the hall.

Reason – *The application met the Community Area Grants Criteria 2011/12 and would help make this local facility more energy efficient and more attractive to current and prospective users.*

Decision

The 1st Ramsbury Scout Group was awarded £4,414 towards installing new secure and efficient windows and doors to the hut.

Reason – *The application met the Community Area Grants Criteria 2011/12 and would make this community facility more energy efficient and secure.*

Decision

Kennet Valley Driving Group was awarded £992 towards refurbishing the group's new premises.

Reason – *The application met the Community Area Grants Criteria 2011/12 and would support this local group for disabled carriage drivers in providing a more suitable, safer and more comfortable environment for the activity.*

Decision

Marlborough Cricket Club was awarded £989 towards purchasing training equipment for the Junior Academy.

Reason – *The application met the Community Area Grants Criteria 2011/12 and would support this local sports club in providing healthy and structured activities for young people.*

ACTION: Andrew Jack

The Chairman referred to the two applications for funding from the Area Board's discretionary Youth Funding budget, commenting that this was a separate budget and process from the Community Area Grant scheme.

Decision

Sk8 and Scoot 2012 was awarded £1,780 towards running a skateboard and scooter competition.

Reason – *The application met the criteria for the Discretionary Youth Budget 2011/12 and would support this local event for young people.*

Decision

Ramsbury Skatepark Group was awarded £4,968 towards installing a skateboarding half-pipe

Reason – *The application met the criteria for the Discretionary Youth Budget 2011/12 and would contribute towards developing this local facility for young people.*

ACTION: Andrew Jack

10.	<p><u>Remaining Area Board funding 2011/12</u></p> <p>The Chairman reported that the Area Board had just over £8,300 remaining in its 2011/12 budget; this could not be “carried over” to the next financial year.</p> <p>Referring to the Parish Forum’s “Reclaiming Villages from Traffic” project, the Chairman commented on the extremely well-attended and successful seminar held on 13 March. Expressions of interest had been received from several parishes who wished to develop a Village Traffic Plan under stage 2 of the project.</p> <p><u>Decision</u> The Marlborough Area Board agreed to allocate £8,300 towards stage 2 of the Parish Forum’s “Reclaiming Villages from Traffic” project. <i>Reason – To support this initiative to seek local, innovative and low-cost solutions to traffic problems in the rural villages in the community area.</i></p> <p>ACTION: Andrew Jack</p>
11.	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 29 May, 7pm at Aldbourne Memorial Hall, Oxford Street, Aldbourne, Wiltshire. SN8 2DQ.</p>
<p>The meeting was followed by a Community Planning Event, considering statistics and issues raised by the recent Joint Strategic Assessment, and looking at the draft Community Plan.</p>	

Marlborough Area Board – 29 May 2012

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
 - Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
 - Transport for young people
 - Involving young people
 - Volunteering
 - Improving Integrated Youth Services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes councillor representatives has been meeting monthly since September 2011 to coordinate delivery of the Wiltshire Youth Work Offer from 1 April 2012. Good progress has been made to date and the Youth Services Implementation Group would like to invite Area Boards to consider this progress and support the following initiatives:

1. Increase use of volunteers

A sub group of the Youth Services Implementation Group has been exploring ways of encouraging more local volunteers to get involved with youth work provided in Council funded youth centres. This links to the Council's overall partnership Volunteering Strategy and Action Plan.

The group has been working on the establishment of a joint process between the Council and the Voluntary and Community Sector for the registration and training of local volunteers to support youth based activities. A guidance pack is now being developed for all Youth Development Centres which sets out the best way to go about registering and training volunteers. Those who wish to volunteer will be able to claim reasonable expenses and develop their skills through appropriate training opportunities.

The group has noted the importance of attracting and encouraging local people within community areas to become involved in volunteering opportunities within their local Youth Development Centre. Consequently, the group would like to invite Area Boards to support this endeavour by supporting local youth centres to promote volunteering opportunities within each community area.

Details of voluntary roles with young people will be available from the Volunteer Centre and/or local Youth Development Centre from 1 April 2012.

2. Youth Advisory Groups

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups in all community areas. Pilots are currently taking place in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

Youth Advisory Groups will have commenced in 20 community areas across Wiltshire by the end of October 2012. Learning from the pilots will be used to inform the development of groups in other areas.

The Youth Services Implementation Group would like to invite Area Boards to support these developments and to establish strong and meaningful links with Youth Advisory Groups in each community area.

3. Income Generation

As part of the Wiltshire Youth Work Offer the Youth Development Service has been set an income generation target of forty five thousand pounds. This will be raised through a combination of subscriptions, fund raising and seeking sponsorship.

A revised staffing funding formula has been used to calculate an income generation target for each community area. The targets will be put into place from 1st April 2012.

The Youth Services Implementation Group would like to invite Area Boards to support local Youth Development Centres in their endeavours to attract and raise income. For example, supporting local fundraising events and attracting local business sponsorship.

The Youth Services Implementation Group invites feedback from Area Boards on any of the initiatives highlighted above.

Any comments, queries or questions should be sent to james.fortune@wiltshire.gov.uk by 31st July 2012.

James Fortune
Lead Commissioner 11-19
01225 713341

Marlborough Area Board – 29 May 2012

Helping People To Live Safely In Their Own Homes

Following extensive consultation and considerable planning, the care and support service is now in place throughout the county provided by Leonard Cheshire, Aster Living, Enara Complete Care and Somerset Care.

This service is now available to over eight hundred Wiltshire residents and is already delivering some really good outcomes for people, some examples of which include:

- Mrs A, who was able to return home after a period in a care home.
- Mr S, able to manage without support following a period of intensive support from a Help to Live at Home provider.
- Mr P was able to return home from hospital, with an intensive support package from a Help to Live at Home provider rather than take the previously traditional route of a nursing home.
- Mr G was withdrawn and uncommunicative, with the implementation of a flexible care package from a Help to Live at Home provider, within two weeks Mr G started referring to his carers by name and holding short conversations. He has now requested to go shopping with a carer once a week, and is able to manage some personal care.

All services are available to everyone in Wiltshire, not just those eligible for support from the Council and contact details for each Help to Live at Home providers below:

Leonard Cheshire Disability

North and east Wiltshire
Tel: 01225 781126

Aster Care Services

East and south Wiltshire
Tel: 01380 829000

Somerset Care at Home

West and north Wiltshire
Tel: 01225 792925

Enara Complete Care Services

West Wiltshire
01225 791015

Wiltshire Medical Services

Tel: 01249 454000

Medequip UK

Tel: 01249 815052

Further service improvements:

- ✓ The **Help to Live at Home telecare response and community equipment services** are being provided by Wiltshire Medical Services (WMS), Medequip UK and Aster Living. These services have already been implemented in West Wiltshire, as part of the Help to Live at Home pilot test and will be introduced across the county in April.

Medequip UK is now the provider for all community equipment aimed at assisting customers to remain independent in their own homes. Community equipment ranges from the more

traditional aids such as chair raisers, continence products, hoists etc. to more specialist technology including pendant alarms, fall sensors and pressure relief mattresses.

With an aim to make equipment more accessible Medequip is working closely with the Independent Living Centre in Semington to equip a demonstration suite for customers to visit and will be opening a number of retail units across Wiltshire. In addition Medequip will implement a mobile demonstration and assessment unit, able to visit the whole of Wiltshire.

Telecare customers have specialist equipment in their homes which, in an emergency, triggers an alarm at the Wiltshire Medical Service call centre in Chippenham. This can be responded to in a number of ways; a conversation with the customer via the Telecare equipment, contacting a key holder, or a WMS responder visiting the customer.

A telecare service without the ability to visit customers has restrictions. When an alert is triggered, a standard call centre may be able to do little else, except call an ambulance and which can lead to an inappropriate hospital admission. The benefit of the new telecare response service is that it allows customers to receive the most appropriate response, when they need it.

- ✓ **Specialist financial advice** to people seeking assistance with paying for their care is now available.

Around 40 percent of individuals, who go into residential and nursing care in the county have to finance care themselves as they have savings and assets (including their home) worth more than £23,250. Unfortunately up to 25 percent of these individuals run out of funds, leaving little or no inheritance for loved ones. This may be avoidable in some cases.

Paying for care can be an expensive and open-ended commitment so the council would strongly recommend that customers seek specialist information and advice before making any commitments.

If a customer is currently in receipt of care it is still advisable to seek specialist information and advice as there may be options available to you to protect your interests.

To support people who pay for their own care, Wiltshire Council is working with two independent care fees specialists to help customers make informed choices about their long term care and specifically how they can fund it.

Both of these Specialists are accredited by SOLLA, (Society of Later Life Advisers) through the Later Life Accreditation Scheme:

Ashton Rowan
Telephone: 01225 475359

Email: wilts@ashcourtrowan.com

Web: www.ashcourtrowan.com/financial-planning

Care Fee Investments Limited

Telephone: 0845 077 5655

Email: wilts@carefeesinvestment.co.uk

Web: www.carefeesinvestment.co.uk

- ✓ The **Customer Reference Group** now has 40 members, 20 of whom have received training and are shortly to hold two coffee mornings for Help to Live at Home customers to hear their views on the service.
- ✓ A **dedicated customer helpline** has been set up for Help to Live at Home issues, this number is staffed 9am-5pm, Monday to Friday on 01225 712553.

Marlborough Area Board – 29 May 2012

Rural Facilities Survey 2012

The rural facilities survey maps the services and amenities available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years. This gives us a wealth of data to support local communities in rural parts of the county and allows us to track changes in facilities including education and childcare services, local health facilities, food shops, spiritual and leisure facilities and public transport. In recent years, the survey has also examined access to services such as broadband internet connections and mobile phone coverage. There has been a significant decline in a number of basic facilities since 1976. The number of settlements with primary schools has decreased by around 30%, while around two thirds of villages have lost their general food shop. Less than half of settlements in 2008 retained the Post Office they had in 1976. Public transport, however, has improved vastly over the period of the survey.

The most recent survey was carried out in 2008 and a report outlining the results and trends revealed can be seen on the intelligence network website¹ along with an update taking into account the changes to the Wiltshire County Community Area boundaries that occurred in April 2009.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during Spring 2012. Over the coming weeks, the survey will be posted out to the parish clerks for the settlements included in the database and their input is critical to making the survey a success. The results will be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn. The results will also form part of the evidence base that will be used to refresh the Joint Strategic Assessment for Wiltshire.

For more information, please contact:

Knowledge Management Team,
Public Health and Protection Services
Wiltshire Council
(01225) 713186
research@wiltshire.gov.uk

¹ www.intelligencenetwork.org.uk/community

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Marlborough Area Board – 29 May 2012

Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

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INFORMAL ADULT EDUCATION IN WILTSHIRE

What is Informal Adult Education?

1. Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

Why should we be concerned about Informal Adult Education?

2. Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:
 - adult social care
 - health and well-being
 - crime reduction and community safety
 - democratic engagement
 - economic development.

What does Wiltshire Council do?

3. Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

4. Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

5. Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.
6. Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

What does the Government do?

7. The government, through the Department for Business, Industry and Skills (BIS), provides financial support for informal adult education (which it mostly refers to as "community learning"). The government's support for community learning in Wiltshire is much lower than that provided to other comparable local authorities. Government funding to Wiltshire Council currently supports the provision of Family Learning which is focused upon improving the basic skill level of parents to enable them to support their children's learning.

8. BIS is reviewing its strategy to support community learning and is intending to use the public funding subsidy to support access, and progression in its widest sense, especially for people who are disadvantaged.
9. In the 2012/13 BIS will pilot different locally-based 'community learning trust' models to channel funding and lead the planning of local provision in cities, towns and rural settings. If this proves to be effective the model will be rolled out across England to begin full operation from summer 2013. The new trusts are intended to take account of the views of local government, local communities and local business leaders to ensure the purpose and objectives for the budget are implemented in ways that meet local need.

Why are we being asked about Informal Adult Learning now?

10. At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;
11. Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.
12. This report seeks the views of the Area Boards on the council's future policy towards informal adult education.
13. The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

14. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

15. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

16. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

Uses expertise and experience of other providers
Little financial risk to the council
Reduced financial risk to providers
Builds upon network of community areas
Providers and council able to bid for BIS funding

Against:

Level of activity may vary from one area to another
Will have to establish system to identify demand
Different providers use different systems

17. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

Single source of information for participants

Joint promotion may increase take-up

Providers able to reach more people

Low cost to providers

Against:

Initial development costs

Difficulty in linking to providers' systems

Willingness of providers to contribute

What do you think?

18. The area board is invited to comment upon the options presented above.

19. The area board is invited to indicate which of the options it would wish to recommend to cabinet.

Next Steps

20. A questionnaire survey is available for completion by service users and members of the public.

21. The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

STEPHANIE DENOVAN

SERVICE DIRECTOR FOR SCHOOLS AND LEARNING

Report Author: Simon Burke
Head of Business and Commercial Services
Schools and Learning

Contact: Tel.: 01225 713840
simon.burke@wiltshire.gov.uk

Unpublished documents relied upon in the production of this report: None

Wiltshire Council

Section 14(1) of the Road Traffic Regulation Act 1984

Temporary Closure of: A4 (Part) Beckhampton to West Overton, Avebury and West Overton (Ref: A2/RC 2012/39)

Notice is hereby given that the Wiltshire Council has made an Order to close temporarily to all traffic:

A4 (Part) Avebury and West Overton; from its junction with Beckhampton Roundabout (A4361/A361) in an easterly direction to its junction with UC 126801 Bell Lane, West Overton.

To enable: Wiltshire Council to carry out carriageway resurfacing and associated works.

Alternative route: via A4361 (Beckhampton – Wroughton), B4005 (Wroughton – Chiseldon), A346 (Chiseldon to Marlborough), A4 (Marlborough to West Overton) and vice versa.

The closure will be clearly indicated by traffic signs.

This Order will come into force on Saturday 23 June 2012 and will operate between the hours of 19.00 – 06.00 nightly. It is anticipated that the work will take until Saturday 30 June/Sunday 1 July to complete. The Order will have a maximum duration of 18 months. For further information regarding these works please contact Peter Kyte (Mouchel) on 01225 779870.

Sustainable Transport Group, County Hall, Bythesea Road, Trowbridge BA14 8JN

21 June 2012

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Community Area Board – Partners Update

Wiltshire Fire & Rescue Service

The Need for Change

The risks that Wiltshire Fire and Rescue Service face are changing, from a reduction in our budget, through the increased housing within Wiltshire to the type of incidents that we respond to on a daily basis.

Our goal is to meet these challenges and provide an improved service to you in the most effective and efficient way possible.

Areas of Change

To achieve this goal, we have reviewed how we provide the service today and how we should be providing that service to you in the future. We have come up with five proposals that will expand our ability to respond to incidents, enhance the knowledge and skills of our staff and reduces the overall cost of the Service to you, the taxpayer.

This briefing note sets out the proposals but we also need your help.

This is your service and we would like your opinion on what we plan to do.

Wiltshire Fire & Rescue Service Proposals

We are proposing the following options:

1. To alter the way we employ firefighters on the Retained Duty System (on-call staff) to guarantee availability and to provide a sustainable system.
2. To alter the way we crew stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments.
3. To alter the shift times of operational staff to occur outside of incident peak hours.
4. To alter duty systems to provide enhanced cover (for example: Westlea will have an immediate response at night).
5. To relocate specialist vehicles to provide suitable and sustainable arrangements.

We would welcome your opinion on these changes and this can be done in a number of ways. You can register as a stakeholder and receive a survey to complete, you can view the consultation document and comment using the supplied e-mail address or you can view the proposals and complete the attached survey.

Electronically: consultation@wiltsfire.gov.uk

Telephone: 01380731114

Post: Scott Taylor (Public Consultation Lead) Manor House, Potterne,
Wiltshire SN10 5PP

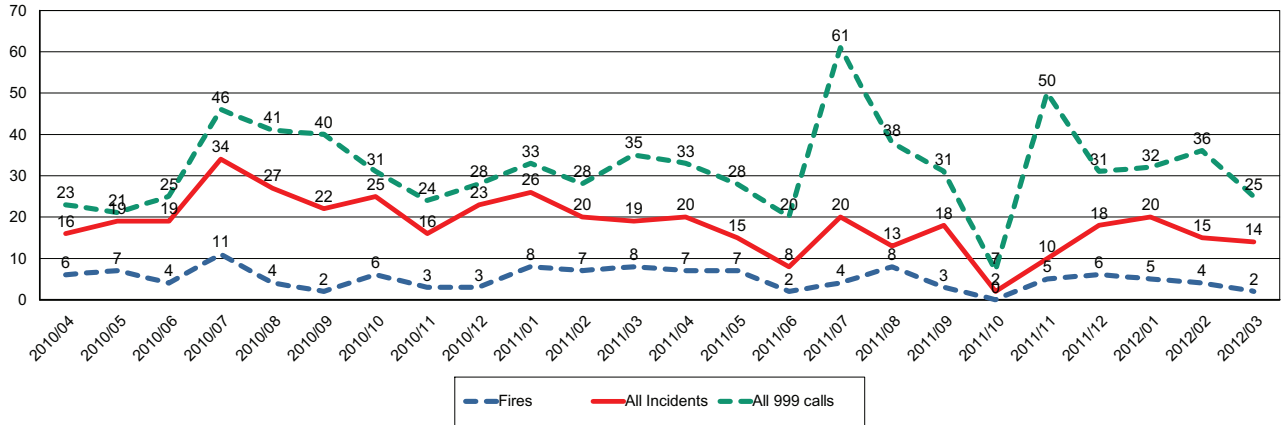
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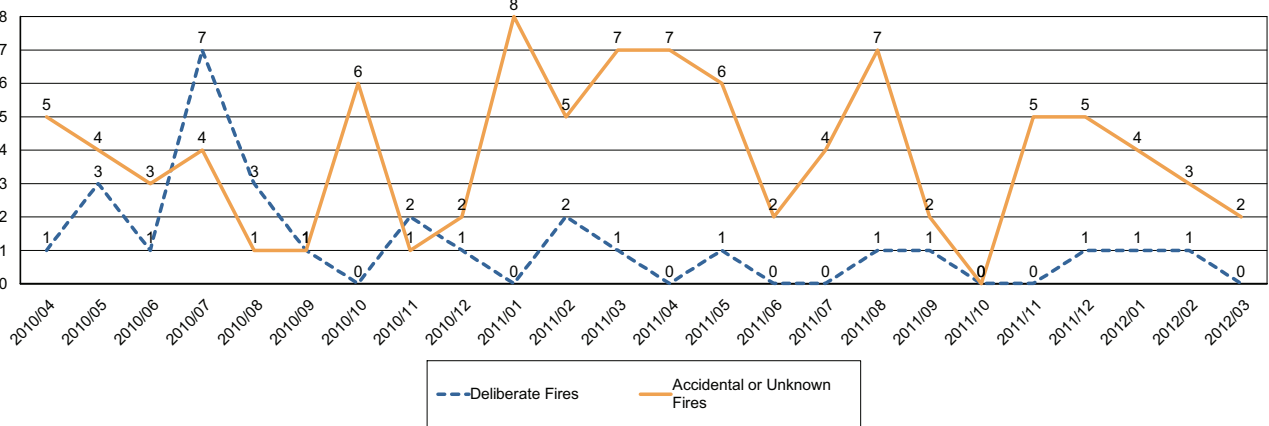
Report for Marlborough Area Board

The following is an update of Fire and Rescue Service activity up to and including March. It has been prepared using the latest information and is subject to change.

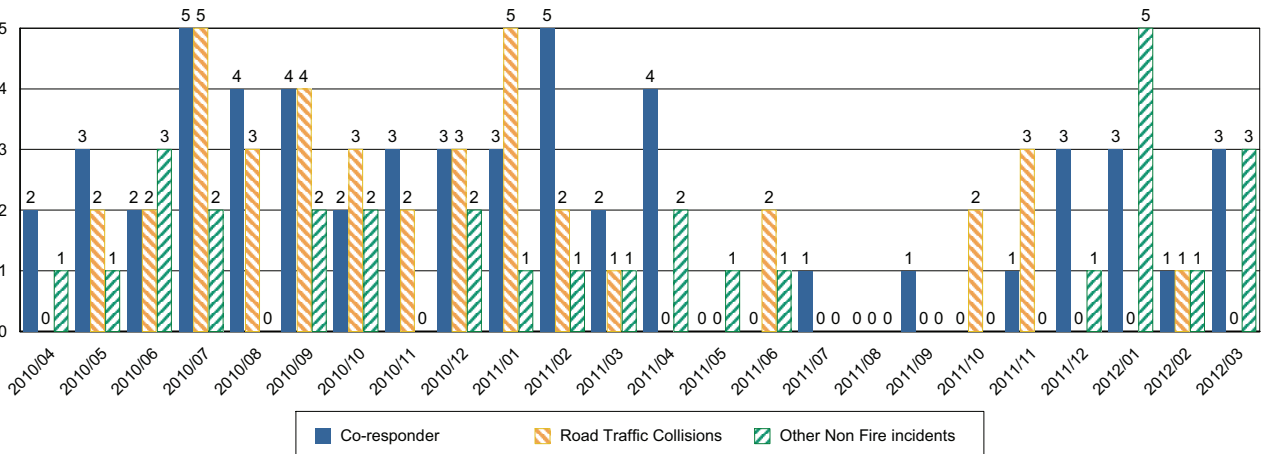
Incidents and Calls



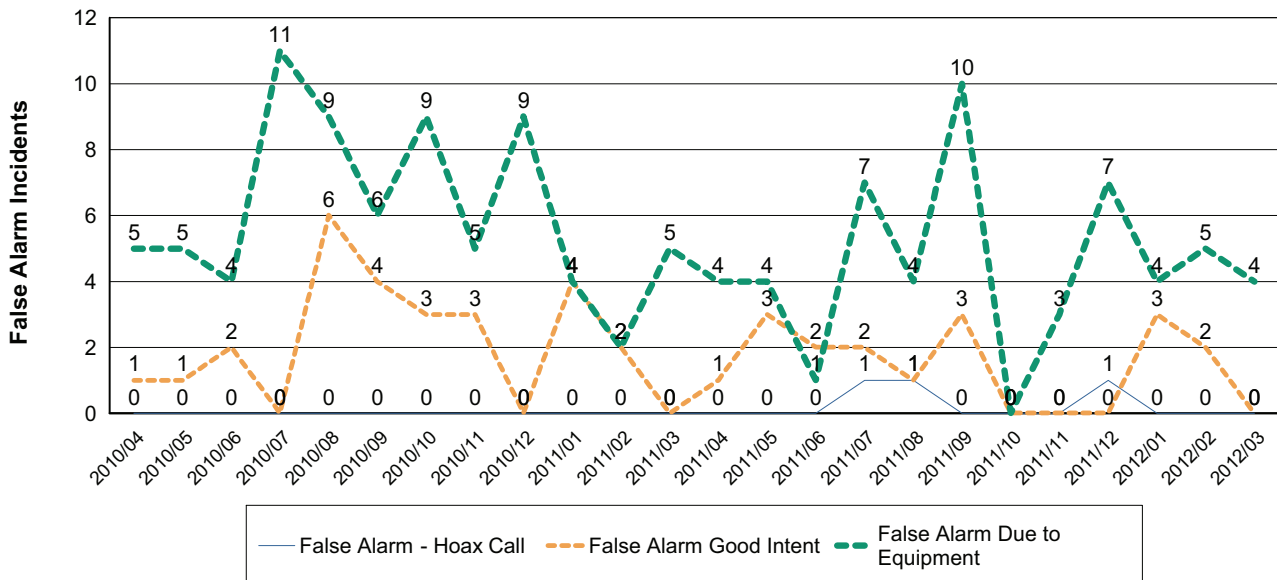
Fires by Cause



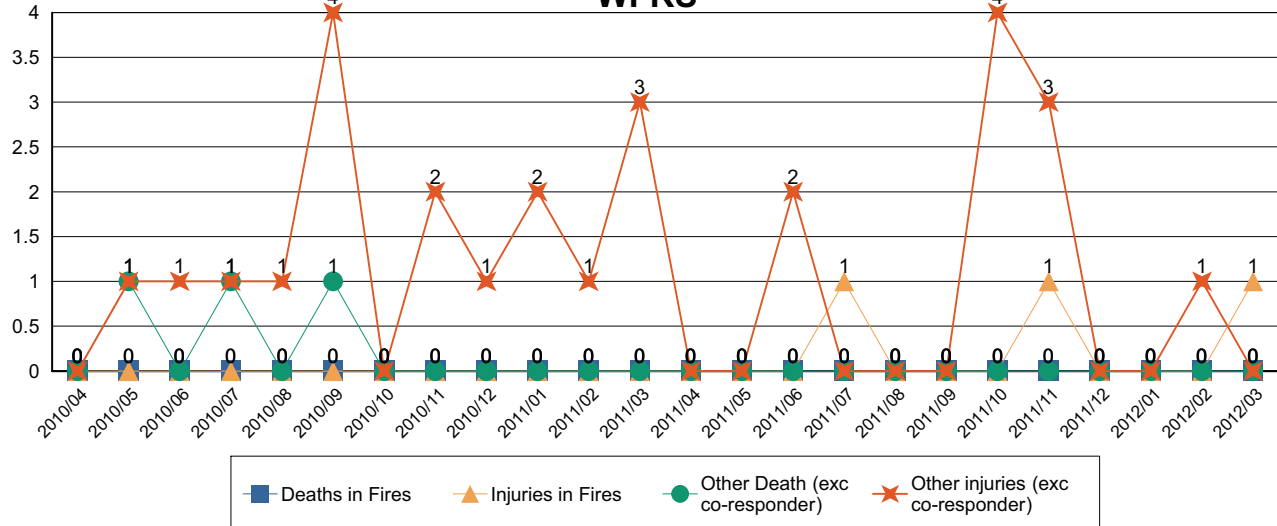
Non-Fire incidents attended by WFRS



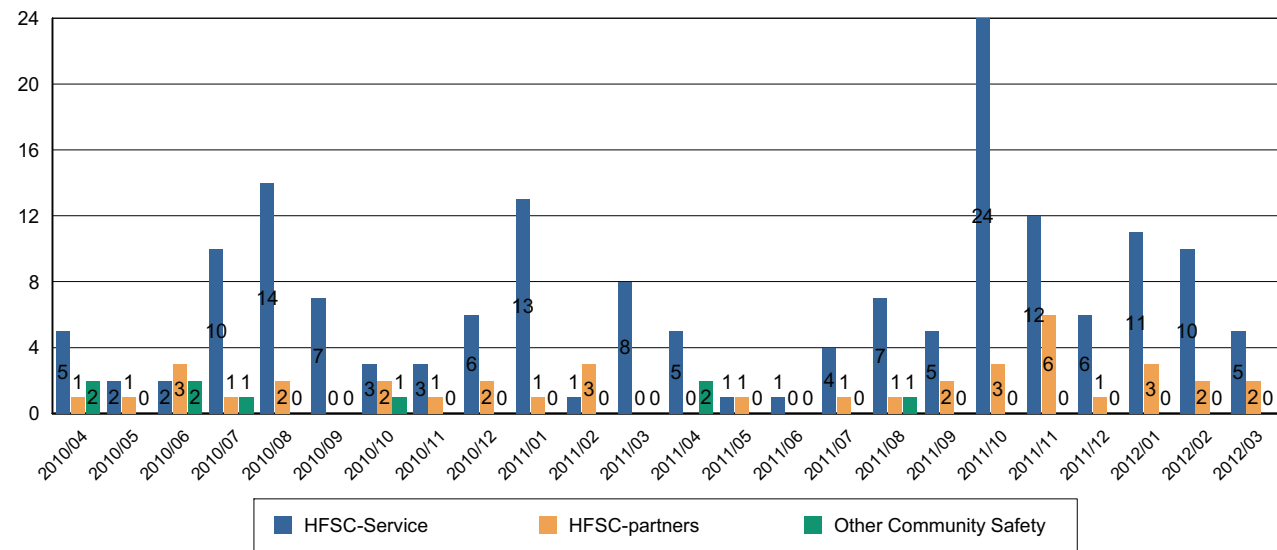
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

May update

New tests provided for women in Wiltshire as part of the NHS Cervical Screening Programme

Women in Wiltshire will benefit from a new test for High Risk Human Papilloma Virus (HR HPV) from April 2012 onwards, as part of the NHS Cervical Screening Programme.

HPV is a common infection and most women get it at some point in their life. In most cases it clears up by itself without the need for treatment, but in some women the virus persists, placing them at greater risk of developing cervical cancer. Clinical studies have identified that almost 100% of cervical cancers show evidence of HR HPV infection, and detecting HPV at an early stage can reduce the risk.

The HPV test will be carried out as part of the routine smear test, and no additional sample is required. Women will be given the results of the screening and HPV tests in the normal way, and will be advised if any treatment is necessary. All women in the eligible age group – between the ages of 25 and 64 – come under the screening programme and are invited for routine screening by their GP.

About 2,900 women are diagnosed with cervical cancer in the UK each year. It is the most common cancer in women under 35 years old and over half of all cases are diagnosed in women under 50. Every year in Wiltshire six women die of the condition. Cervical cancer is unique in that we already know exactly what we have to do to prevent almost every case; effective vaccination and screening programmes could virtually eliminate cervical cancer, so the inclusion of HPV testing in the screening programme makes it even more effective.

Wiltshire welcomes the Government's consultation on plain packaging of tobacco products

Wiltshire's Director of Public Health and Public Protection has welcomed the announcement of the Government's consultation on tobacco packaging. Maggie Rae, NHS Wiltshire and Wiltshire Council's Director of Public Health and Public Protection said:

'Our partners, Smokefree South West, have launched a world first campaign to raise awareness of the dangers of tobacco packaging to children and young people. The shocking facts are that smokers start as children and continue as adults. Two thirds of smokers start before they are 18 and the vast majority while still teenagers. The tobacco industry knows this only too well, and uses trendy,

appealing packaging to help entice young people – who go on to replace the 100,000 people lost every year to smoking related diseases.

‘We have had support from parents and grandparents, from old and young, men and women, smokers and non-smokers. People want to see their children lead a full life free from addiction and from the illnesses and premature death caused by smoking.

The aim of packaging tobacco products in standardised packaging is to reduce the number of children who smoke by:

- Making tobacco packaging look less attractive
- Increasing the effectiveness of health warnings
- Preventing the use of misleading and deceptive colours to create false beliefs of different strength and quality
- Removing the positive association with cigarette brands and image

‘Smoking is an epidemic that affects children and moving tobacco products into standardised, plain packaging is designed to protect them and to help reduce the numbers who begin smoking. The proposals for plain packaging are not about current smoker’s behaviour.’

To date over 25,000 people have given their backing to the Smokefree Southwest campaign at www.plainpacksprotect.co.uk.

Darrell Gale, Consultant in Public Health at NHS Wiltshire and chair of Wiltshire’s Tobacco Control Alliance said:

“Branding of cigarettes encourages childhood experimentation - which leads to addiction. Smoking is still cool to many children and young people - aided by brightly coloured packs; cool brands; packs designed to look like MP3 players or Zippo lighters. Plain packaging removes the tobacco industry’s ONLY remaining legal means of promotion to the young. They know their potential UK market will shrink dramatically if cigarettes are packages in standardised packaging.”

Wiltshire CCG appoints Chairman

Wiltshire Clinical Commissioning Group, the new doctor-led commissioning organisation that will be responsible for buying local health services in Wiltshire, has elected Dr Stephen Rowlands as its Chair with immediate effect.

Dr Rowlands has been the Medical Director of Wiltshire Primary Care Trust since April 2011 and, alongside his work with the emerging Clinical Commissioning Group (CCG), has been a Senior Partner GP with the Bradford Road surgery in Trowbridge since 1985. His role as Chair to the CCG will be an interim post until March 2013.

The Health and Social Care Act requires that every CCG has a governing body which must oversee its governance and decision-making, ensuring that it exercises its functions effectively, efficiently and economically. The CCG will work within a framework with other health and social care providers such as the three NHS acute hospitals and Wiltshire Council and arrangements for engaging and involving members of the public, patients, carers and voluntary organisations to ensure they are ready to take up the responsibility for commissioning. They will enter a process for authorisation as a statutory commissioning organisation later this year.

Dr Rowlands said:

“The agenda for the next eleven months is extremely demanding and I am very keen to support the transition from PCT to clinical commissioning as smoothly as possible. I’m honoured to have been chosen as Chair of the Wiltshire CCG, which brings together all GPs in the county to help steer the provision and development of local health services for Wiltshire people. This is an exciting opportunity to build on the good work of NHS Wiltshire”.

“As highlighted in national media, the NHS faces significant challenges in the next few years, especially in terms of its finances. Having local GPs working in partnership with hospital colleagues, other healthcare professionals, NHS managers and patients will ensure that we continue to have local NHS services that really support and meet the needs of people in Wiltshire”.

Ed Macalister-Smith, Chief Executive of the existing Primary Care Trust said:

“I am delighted that Steve has accepted the role, and the people of Wiltshire should feel confident in Steve’s experience, his focus on patient safety and clinical excellence, and his ability to lead such complex changes”.

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Wiltshire Council

Marlborough Area Board

29 May 2012

Review of Marlborough – Bedwyn – Hungerford Bus Service

Purpose of report

1. To inform the Area Board of the consultation about proposed changes to the Marlborough – Bedwyn – Hungerford bus service, and;
2. To ask for their help in identifying the impacts of the proposals, and in suggesting affordable alternative ways of meeting any local transport needs that can no longer be provided in a cost-effective way by the bus service.

Reason for the review

3. The review of the Marlborough – Bedwyn – Hungerford service is the first of a series of reviews of poorly-used bus services that will take place during 2012/13. These reviews are part of an ongoing process to challenge and review services that require a relatively high level of Council funding in relation to the number of people using them. They are being carried out in the context of the current pressures on public spending, and a target in the 2012/13 Financial Plan to make savings of £260,000 across the county from this process. The background to the reviews is set out in a decision made by the Cabinet Member for Highways and Transport on 20 April 2012 (ref. HT-017-12, Review of Support for Poorly Used Bus Services).
4. Although there is a need to make financial savings, the reviews are also a part of an ongoing review of the bus network in the county, which aims to identify the most cost-effective means of meeting local access needs in a way that can be financially sustainable in the longer term. The help of the Area Boards and Community Area Partnerships is sought in identifying local needs and priorities, and possible ways of meeting these in an affordable way. This could include local initiatives to develop community and voluntary transport, or car sharing.
5. In this context, Wiltshire Council has recently been allocated over £400,000 of one-off funding by central government to assist with expanding and setting up community transport schemes. Part of this is being used to set up a 'Development Fund', to which groups will be able to bid for help with setting up or expanding alternative transport schemes to meet local needs. The fund will be launched at an event in Devizes on 9 June, to which town and parish councils, and existing community and voluntary transport groups, will be invited.

Consultation

6. A consultation letter about the Marlborough – Bedwyn – Hungerford service proposals is being sent to Town and Parish Councils and their transport

representatives; local members; user and community groups; and transport operators (including community transport). Questionnaires will also be made available on the bus so that users are able to comment on the proposals. Both the consultation letter and user questionnaire will be available on the Council's website.

7. The involvement of the Area Boards is also an important part of the process, and due to the timing of the Area Board meetings this report has been circulated before the consultation letters and on-bus questionnaires have been distributed.
8. The consultation will run until 30th June 2012, and the responses will be taken into account in the final proposals that will be put forward for Cabinet Member approval. It is intended to introduce the revised service in December 2012, to coincide with the introduction of the Winter rail timetable.
9. As mentioned above, this is the first of a number of reviews that will be carried out across the county during 2012/13. Details of these will be circulated to consultees in the areas concerned as they become available.

Proposals

10. Details of the current service and the proposed changes are circulated as a separate sheet. To summarise;
11. The proposals affect bus services 20 and 22, which currently run between Marlborough, Great Bedwyn and Hungerford serving the communities of Cadley, Burbage, East and West Grafton, Wilton, Savernake, Little Bedwyn, Froxfield, Shalbourne and Ham. As well as providing the main bus service for these villages, linking them to work, education, shopping, personal business, social and health opportunities in Marlborough and Hungerford, they also provide a 'rail link' service from Marlborough to the rail station at Bedwyn.
12. The whole service is funded by Wiltshire Council (with a small contribution from West Berkshire Council) and costs £188,000 per annum. Surveys suggest that although some journeys are reasonably well used (particularly the school journeys, and some buses to and from Marlborough on Wednesdays when it is market day), many others are poorly used, sometimes carrying just one or two people. Very few passengers use the service to connect with trains at Bedwyn station. Overall, the subsidy paid by the Council per passenger exceeds £3.50 per passenger trip, which is the maximum subsidy guideline set out in the Council's Public Transport Strategy.
13. The cost of the service is high because it requires the use of two buses and three drivers per day, and the number of passengers carried no longer justifies the use of two vehicles to operate it. It is therefore proposed to re-organise the timetable so that it can be operated by fewer buses and drivers. Two options are included in the consultation, both of which would significantly reduce the cost of operation while continuing to provide a service to Marlborough and Hungerford from most villages at times when they are most needed.

14. The proposed service would continue to provide connections to and from some trains at Bedwyn station between 9.30am and 5.50pm (weekdays). However, earlier morning and later evening connecting journeys would be withdrawn. This is because they are not well used, and to continue to provide them would require the use of an extra bus and driver and would significantly increase the cost of operation. The Council is aware that the existing rail link service already struggles to adequately meet the needs of rail users, as the timetable has to seek a compromise between the needs of rail passengers and other users, and because it serves other passengers, the buses can not wait for late running trains. We are therefore keen to work with local groups to see whether they can develop an alternative and more effective way of providing a rail link service, providing this can be done at an affordable cost.

Questions for the Area Board

15. The Area Board is invited to consider;
- How far the proposed options meet the reasonable transport and access needs of local communities, and whether, if implemented, they would lead to significant hardship for local residents. If so, it would be helpful to know what specific needs would no longer be met, and how many people would be affected.
 - Whether the Board or its members could assist in identifying or providing alternative affordable solutions to meet needs that would no longer be satisfied, for example through community or voluntary transport, or lift sharing. This includes (but is not limited to) investigating alternative and affordable ways of providing a rail link service.
16. Parish and Town Councils and other groups are also encouraged to respond individually to the consultation, which will close on **30 June 2012**. Responses can be sent by post to the Passenger Transport Unit, Wiltshire Council, County Hall, Trowbridge BA14 8JN (attention of Ian White); or by email to buses@wiltshire.gov.uk

Contact; Ian White, Wiltshire Council Head of Service Passenger Transport

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WILTSHIRE COUNCIL BUS SERVICES REVIEW 2012/13

CONSULTATION ON INITIAL OPTIONS

INFORMATION SHEET

Service 20 / 22 Marlborough – Great Bedwyn – Hungerford

Summary of proposed service change

To reduce the cost of providing services 20 and 22, by re-organising the timetable so that it can be operated by fewer vehicles and drivers, whilst retaining links to Marlborough and Hungerford from most villages at times when they are most needed.

Current service information

Communities served	Marlborough, Savernake, Cadley, Burbage, East / West Grafton, Wilton, Great Bedwyn, Little Bedwyn, Froxfield, Shalbourne, Ham and Hungerford
Service provided	<p>On weekdays, two buses are used to provide 13 journeys a day in each direction between Marlborough and Great Bedwyn (between approx 0700 and 2000), approx. half of which run via Savernake Hospital and half via Burbage, Grafton and Wilton. 11 journeys a day run through to / from Hungerford, approx. half via Froxfield and half via Shalbourne and Ham.</p> <p>On Saturdays there are 10 journeys between Marlborough and Great Bedwyn (between approx 0700 and 1830), but only 4 run through to Hungerford, with the last bus from Hungerford at 1410.</p> <p>Most journeys are timed to connect with trains at Bedwyn Rail Station.</p>
Funding	The whole service is funded by Wiltshire Council (with a small contribution from West Berkshire Council) at a cost of £188,000 per annum. This figure excludes the cost of providing transport for students who are entitled to free or assisted transport.
Usage	49878 passenger journeys per annum (equivalent to approximately 178 per weekday + 75 per day on Saturdays). These figures do not include students who are entitled to free or assisted transport.

Service assessment

Purpose of Services

These services are designed to serve two purposes:

- They act as the main bus service for the villages listed above, linking them to work, education, shopping, personal business, health, social and leisure opportunities in Marlborough and to a lesser extent in Hungerford;
- They provide a 'rail link' connection service from Marlborough to the rail station at Bedwyn.

They also provide transport for school and college students attending schools in Marlborough and Hungerford and the colleges in Swindon.

Usage of the service

Although some journeys on these services are reasonably well used (particularly on Wednesdays when it is market day in Marlborough), many journeys carry less than 8 passengers with some journeys carrying just one or two people. On Saturdays, even fewer people use the service with loadings less than half of those experienced on weekdays.

The most heavily used journeys are those transporting children to/from St. Johns school at Marlborough with buses regularly carrying more than 30 pupils, half of whom are travelling to/from Hungerford.

At other times most of the passengers are travelling either between between Marlborough and Great Bedwyn (approximately 57%) although surveys suggest that disappointingly very few are using the service to connect with trains at Bedwyn station.

Use of these services by residents of other villages is also disappointingly low as can be seen in the table below:

Sample passengers per day	To Marlborough		To Bedwyn for train connection	To Hungerford
	Wednesdays	Other weekdays	Weekdays	Weekdays
From Marlborough			8	23
From Cadley & Burbage	5	6	0	0
From East/West Grafton	2	0	0	0
From Wilton	0	0	0	0
From Great Bedwyn	31 #	24 #		2
From Little Bedwyn	0	1	0	1
From Froxfield	1	2	0	4
From Shalbourne	0	2	3	3
From Ham	0	1	0	3
From Hungerford	7 #	7 #	0	

- NOTE – These figures do not include school children travelling to St. Johns school in Marlborough for 0830.

Financial assessment

The cost of the service is high because it requires the use of two buses and three drivers per day. Although previously the overall cost to the Council was originally less than the maximum subsidy guideline of £3.50 per passenger trip set out in the 'Guidelines for funding of supported services', a reduction in the number of children needing to use this service to travel to/from John O'Gaunt school means that this is no longer the case. Some economies in providing the service could be made by reducing the number of journeys operated.

Conclusion

The level of service provided is generous when compared to the overall use made of it and no longer justifies the use of two vehicles to operate it. The rail link service in particular is poorly used compared to the cost of providing the current number of connecting services.

Options for future service provision

The main aim of this consultation is to identify possible ways of providing a cost-effective service that meets the needs of the area at an affordable cost to the Council.

Two possible weekday timetables are attached that we believe will meet the majority of these needs whilst allowing the service to be operated legally using just one bus and one driver per day (the timetable on Saturdays is expected to be similar). However it is also possible that some of these needs could be better served by community or voluntary transport, allowing the remaining bus to be used more effectively to meet the remaining needs.

Therefore if you have any suggestions about how this might be done, we would be pleased to receive them.

Marlborough – Bedwyn – Hungerford Bus Service

Summary of the proposed weekday timetable

- ▲ - indicates that passengers will travel via Great Bedwyn (no need to change buses)
- ▼ - indicates that passengers will travel via Hungerford (no need to change buses)

Please note that the timings shown are approximate and may need to be changed slightly before introduction to permit better connections with trains at Bedwyn station

Town / Village	OPTION A	OPTION B
Marlborough	<p><u>From Marlborough to connect with train</u> 0716 - connects with train at Hungerford 0955 1258 1405 } - connect with 1655 1733 } train at Bedwyn)</p> <p><u>Connections with trains from London/Newbury</u> 0927 1052 1237 } - these are the times the 1335 1636 1750 } bus leaves Bedwyn Station (see below for other journeys to/from Marlborough)</p>	<p><u>From Marlborough to connect with train</u> 0716 - connects with train at Hungerford 1003 1103 1258 } - connect with 1655 1733 } train at Bedwyn)</p> <p><u>Connections with trains from London/Newbury</u> 0932 1136 1237 } - these are the times the 1335 1636 1750 } bus leaves Bedwyn Station (see below for other journeys to/from Marlborough)</p>
Burbage	<p><u>From Burbage to Marlborough</u> 0723# 0800# 0958# 1058# 1107 1258# 1458# 1623# 1803# 1858#</p> <p><u>From Marlborough to Burbage</u> 0627# 0657# 0852# 0952# 1152# 1258 1352# 1532# 1652# 1752#</p> <p>Journeys marked # are part of Stagecoach service 80 which is not changing as part of these proposals. There are also no proposals to change the buses that run through Burbage to Tidworth or Swindon.</p>	<p><u>From Burbage to Marlborough</u> 0723# 0800# 0947 0958# 1058# 1258# 1458# 1623# 1803# 1858#</p> <p><u>From Marlborough to Burbage</u> 0627# 0657# 0852# 0952# 1103 1152# 1258 1352# 1532# 1652# 1752#</p> <p>Journeys marked # are part of Stagecoach service 80 which is not changing as part of these proposals. There are also no proposals to change the buses that run through Burbage to Tidworth or Swindon.</p>
Wilton East Grafton West Grafton	<p><u>From East Grafton to Marlborough</u> 0714▲ 1059 1314▲</p> <p><u>From Marlborough to East Grafton</u> 1258 1733▲</p> <p>(Buses will pick up at Wilton and West Grafton 2 minutes before/after the times shown for East Grafton. Additional journeys between Wilton / Grafton and Marlborough are also available for pre-booked passengers using the Connect2 Wiltshire service)</p>	<p><u>From East Grafton to Marlborough</u> 0714▲ 0939 1119 1314▲</p> <p><u>From Marlborough to East Grafton</u> 1103 1258 1733▲</p>
Great Bedwyn	<p><u>From Great Bedwyn to Marlborough</u> 0725 0753 0927 1052 1237 1335 1636 1750</p> <p><u>From Marlborough to Great Bedwyn</u> 0955 1258 1405 1535 1655 1733</p> <p><u>From Great Bedwyn to Hungerford</u> 1012 1422 1712</p> <p><u>From Hungerford to Great Bedwyn</u> 0907 1035 1217 1616 1730</p> <p>(Trains also run between Bedwyn and Hungerford every hour).</p>	<p><u>From Great Bedwyn to Marlborough</u> 0725 0753 0932 1135 1237 1335 1636 1750</p> <p><u>From Marlborough to Great Bedwyn</u> 1003 1103 1258 1425 1535 1655 1733</p> <p><u>From Great Bedwyn to Hungerford</u> 1020 1442 1712</p> <p><u>From Hungerford to Great Bedwyn</u> 0912 1217 1616 1730</p>

Town / Village	OPTION A	OPTION B
Little Bedwyn	1047 from Little Bedwyn to Marlborough 1258 from Marlborough to Little Bedwyn	None
Froxfield	<u>From Froxfield to Hungerford</u> 0726 0900 1207 <u>From Hungerford to Froxfield</u> 1035 1442 <u>From Froxfield to Marlborough</u> 0726▼ 0900▼ 1042 1207▼ 1343 1449 <u>From Marlborough to Froxfield</u> 0716 0850 1155 1258 1405▼	<u>From Froxfield to Hungerford</u> 0726 0905 1210 <u>From Hungerford to Froxfield</u> 1050 1502 <u>From Froxfield to Marlborough</u> 0726▼ 0905▼ 1047 1210▼ 1449 <u>From Marlborough to Froxfield</u> 0716 0855 1003▼ 1158 1425▼
Shalbourne	<u>From Shalbourne to Hungerford:</u> 1018 1428 1718 <u>From Hungerford to Shalbourne:</u> 0907 1217 1616 1730 <u>From Shalbourne to Marlborough:</u> 0921 1231 1428▼ 1630 1744 <u>From Marlborough to Shalbourne:</u> 0850▼ 0955 1155▼ 1405 1535 1655	<u>From Shalbourne to Hungerford:</u> 1026 1448 1718 <u>From Hungerford to Shalbourne:</u> 0912 1217 1616 1730 <u>From Shalbourne to Marlborough:</u> 0926 1231 1405▼ 1630 1744 <u>From Marlborough to Shalbourne:</u> 0855▼ 1003 1158▼ 1425 1535 1655
Ham	<u>From Ham to Hungerford:</u> 1023 <u>From Hungerford to Ham:</u> 0907 1227 1616 1730 <u>From Ham to Marlborough:</u> 0916 1023▼ 1226 <u>From Marlborough to Ham:</u> 0850▼ 1155▼ 1405	<u>From Ham to Hungerford:</u> 1031 <u>From Hungerford to Ham:</u> 0912 1217 1616 1730 <u>From Ham to Marlborough:</u> 0921 1031▼ 1226 <u>From Marlborough to Ham:</u> 0855▼ 1158▼ 1425
Hungerford	<u>From Hungerford to Marlborough:</u> 0907 1035 1217 1442 1616 1730 <u>From Marlborough to Hungerford:</u> 0716 0850 0955 1155 1405 1655	<u>From Hungerford to Marlborough:</u> 0912 1040 1217 1502 1616 1730 <u>From Marlborough to Hungerford:</u> 0716 0855 1003 1158 1425 1655
	Note: Alternative transport is being considered for students travelling from Hungerford to St.Johns School in Marlborough to avoid the existing school time hour bus becoming overloaded	

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Marlborough Area – Bedwyn services

Possible alternative weekday timetables using one bus and driver (plus Wilts & Dorset service 21)

Marlborough – Bedwyn – Shalbourne – Hungerford – Marlborough								DRAFT	Option A	
	W&D 21						SJ		W&D 21	
Marlborough, High St.	--	07:16	08:50	09:55	11:55	12:58	14:05	15:35	16:55	17:33
Savernake Hospital	--	R	R	10:00	12:00	--	14:10	15:40	17:00	R
Cadley	--	--	--	--	--	13:03	--	--	--	--
Burbage	07:10	--	--	--	--	13:10	--	--	--	--
West Grafton	07:12	--	--	--	--	13:12	--	--	--	--
East Grafton	07:14	--	--	--	--	13:14	--	--	--	--
Wilton	07:16	--	--	--	--	13:16	--	--	--	--
Great Bedwyn, Square	07:22	--	--	--	--	13:22	--	--	--	--
Bedwyn, railway station	07:25	--	--	10:12	--	13:25	14:22	15:52	17:12	17:50
Shalbourne, The Plough	--	--	--	10:18	--	via	14:28	15:58	17:18	--
Ham, Crown & Anchor	--	--	--	10:23	--	L.Bedwyn	R	--	--	--
Froxfield, A4	--	07:26	09:00	--	12:07	13:43	--	--	--	--
Hungerford, Town Hall	--	07:33	09:07	10:32	12:14	--	14:42	--	17:27	--
Hungerford, Town Hall	--	--	09:07	10:35	12:17	--	14:42	16:16	17:30	--
Froxfield, A4	--	--	--	10:42	--	--	14:49	--	--	--
Ham, Crown & Anchor	--	--	09:16	via	12:26	--	--	R	R	--
Shalbourne, The Plough	--	--	09:21	L.Bedwyn	12:31	--	--	16:30	17:44	--
Bedwyn, railway station	07:25	07:53 ^{UD}	09:27	10:52	12:37	13:35	--	16:36	17:50	17:50
Great Bedwyn, Square	07:26	--	09:28	10:53	12:38	13:36	--	16:37	17:51	17:51
Wilton	--	--	--	10:57	--	via	--	--	--	17:55
East Grafton	--	--	--	10:59	--	Froxfield	--	--	--	17:57
West Grafton	--	--	--	11:01	--	--	--	--	--	17:59
Wilton	--	--	--	11:05	--	--	--	--	--	18:03
Burbage	--	--	--	11:07	--	--	--	--	--	18:05
Cadley	--	--	--	11:12	--	--	--	--	--	to
Savernake Hospital	R	--	R	--	R	R	R	R	R	Pewsey
Marlborough, High St.	07:42	08:10^{SJ}	09:44	11:19	12:54	13:55	15:01	16:53	18:07	
		Break		Break			Break			

Marlborough – Bedwyn – Shalbourne – Hungerford – Marlborough								DRAFT	Option B		
	W&D 21						SJ		W&D 21		
Marlborough, High St.	--	07:16	08:55	10:03	11:03	11:58	12:58	14:25	15:35	16:55	17:33
Savernake Hospital	--	R	R	10:08	--	12:03	--	14:30	15:40	17:00	R
Cadley	--	--	--	--	11:08	--	13:03	--	--	--	--
Burbage	07:10	--	--	--	11:15	--	13:10	--	--	--	--
West Grafton	07:12	--	--	--	11:17	--	13:12	--	--	--	--
East Grafton	07:14	--	--	--	11:19	--	13:14	--	--	--	--
Wilton	07:16	--	--	--	11:21	--	13:16	--	--	--	--
Great Bedwyn, Square	07:22	--	--	--	11:27	--	13:22	--	--	--	--
Bedwyn, railway station	07:25	--	--	10:20	11:30	--	13:25	14:42	15:52	17:12	17:50
Shalbourne, The Plough	--	--	--	10:26	--	--	--	14:48	15:58	17:18	--
Ham, Crown & Anchor	--	--	--	10:31	--	--	--	R	--	--	--
Froxfield, A4	--	07:26	09:05	--	--	12:10	--	--	--	--	--
Hungerford, Town Hall	--	07:33	09:12	10:40	--	12:17	--	15:02	--	17:27	--
Hungerford, Town Hall	--	--	09:12	10:40	--	12:17	--	15:02	16:16	17:30	--
Froxfield, A4	--	--	--	10:47	--	--	--	15:09	--	--	--
Ham, Crown & Anchor	--	--	09:21	--	--	12:26	--	--	R	R	--
Shalbourne, The Plough	--	--	09:26	--	--	12:31	--	--	16:30	17:44	--
Bedwyn, railway station	07:25	07:53	09:32	--	11:36	12:37	13:35	--	16:36	17:50	17:50
Great Bedwyn, Square	07:26	--	09:33	--	11:37	12:38	13:36	--	16:37	17:51	17:51
Wilton	--	--	09:37	--	--	--	--	--	--	--	17:55
East Grafton	--	--	09:39	--	--	--	--	--	--	--	17:57
West Grafton	--	--	09:41	--	--	--	--	--	--	--	17:59
Wilton	--	--	09:45	--	--	--	--	--	--	--	18:03
Burbage	--	--	09:47	--	--	--	--	--	--	--	18:05
Cadley	--	--	09:52	--	--	--	--	--	--	--	to
Savernake Hospital	R	--	R	R	R	R	R	R	R	R	Pewsey
Marlborough, High Street	07:42	08:10^{SJ}	09:59	10:59	11:53	12:54	13:52	15:21	16:53	18:07	
		Break					Break	SJ			

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MARLBOROUGH AREA BOARD 29 May 20112

Community Area Transport Group Recommendations to Marlborough Area Board

1. Purpose of Report

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 17th April 2012. Full minutes of this CATG meeting can be viewed at:
<http://www.wiltshire.gov.uk/council/areaboards/marlboroughareaboard.htm>
- 1.2 To request the Area Board allocate a proportion of 2012/13 Community Area Transport Group funding to contribute to the one funding proposal set out below.

2. Finances

- 2.1 Note the new CATG budget for 2012/13. A balance of £13,600 has been allocated to the 2012/13 budget. This can be topped up by the Area Board, town/ parish councils and others. There was no roll over from 2011/12 to 2012/13 at the beginning of this financial year.
- 2.2 There has been no expenditure to date this financial year.

3. Background

- 3.1 At the meeting of the Marlborough Community Area Transport Group meeting on the 17th April 2012, the group was asked by Wiltshire Highways to choose two C-class roads that will have a speed limit review along their route during 2012/13. After consideration, including looking at collision data for each C-class road, **CATG recommended that the C146 and C6 be reviewed with the C18 considered as a reserve.**
- 3.2 The group also heard a further description from Marlborough Area Parish Forum concerning their work with traffic consultant Ben Hamilton-Baillie. The seminar held on 13 March 2012 in Kennet Valley Hall was very successful with over 90 people attending from all across the area and further afield. There are now 16 villages from the Marlborough area signed up to take part in workshops with Hamilton-Baillie and Wiltshire Highways to learn the skills to be able to write their own traffic and travel plans. Discussions are under way with senior Wiltshire Highways officers to take forward these workshops and prepare for future projects arising from them.
- 3.3 A traffic management scheme for Winterbourne Monkton on the A4361 was proposed following site visits by Highways officers. This has been written up in detail. The group heard the cost of this project is above the funding CATG has available for 2012/13. **The CATG decided to bid to Wiltshire Council's**

Substantive Fund in order to try to raise this funding. It was agreed to allocate £3,000 from the CATG budget as match funding towards this bid.

- 3.4 The group heard that the public bench that is to be installed on the south side of Marlborough High Street has now been purchased. Two possible locations on Marlborough High Street have now been identified and the decision now lies with Marlborough Town Council to agree to one of them.
- 3.5 CATG also heard of a number of other schemes proposed by Wiltshire Highways that could potentially be carried out during 2012/13. Officers were requested to develop these further and bring this to the next CATG meeting.

4. Summary of On-going Issues

- 4.1 Of the traffic and transport related issues on the Community Issues System the following action is being undertaken:
- Dropped kerbs in Ogbourne St George – being dealt with by Highways
 - Speeding on A4361 north of Avebury – speed limit review request received and being initiated
 - Pedestrian safety on A4361 at Avebury Trusloe – Highways officers will undertake an initial assessment in order to produce an estimate for this scheme by next CATG meeting
 - Speeding at east end of Baydon village – Highways officers will meeting with Baydon PC to look at possible solutions and report back to the next CATG meeting
 - Pedestrian safety through Whittonditch – Parish Steward to cut back verges
 - Street lighting at Chantry Lane – quotes for lighting and brackets will be provided at the next CATG meeting
 - Parking problems at Baydon – to be looked at through Taking Action On School Journeys.
 - Request for no parking lines at Aldbourne – request needs to come through parish council
 - Speeding issues through Aldbourne – a metrocount at this location has been requested
 - Speeding on entrance to Lockeridge– a metrocount at this location has been requested
 - Poor sightlines at road junction between Broad Hinton and Broad Town – Highways Maintenance to look at this matter

5. Recommendation

- 5.1 To support the recommendations from CATG meeting of 17 April 2012 as outlined above.

Contact: Andrew Jack
Marlborough Community Area Manager

Background Papers
CATG notes of 17.04.2012

Appendices
None

MARLBOROUGH AREA BOARD 29 May 20112

Area Board Development

1. Purpose of Report

- 1.1 At the September 2011 Marlborough Area Board meeting it was agreed that the Board would focus on a number of improvements, including the following areas:
- Reducing length of agenda
 - Reducing paperwork
 - Increasing number of local items
- 1.2 This report looks at the changes that have been made so far under each of these three headings. It also looks at the results of a survey of meeting attendees and discusses a number of other changes Marlborough Area Board might make in order to further improve meetings and increase attendance at them.

2. Statistics from Area Board meetings

- 2.1 As a way of comparing the three aspects of meetings mentioned above, three board meetings were looked at as a “before” sample and three as an “after” sample. These were April, June and September 2011 then November 2011, February and May 2012. The March 2012 meeting was not included in either sample as this was an unusual meeting at which only grants were dealt with and no other items taken.
- 2.2 **Reducing length of agenda:** Looking at the “before” sample, there were 28 main agenda items (not including Apologies, etc) and a total of 53 items on the three agendas in question. Looking at the “after” sample of meetings, the number of main items had reduced to 23, with 36 items in total being on the three agendas. This indicates a reduction in length of agendas which is reflected in a corresponding decrease in the time taken by meetings in the “after” sample.
- 2.3 **Reducing paperwork:** This figure includes the number of pages within the agenda pack and the number of packs printed by Wiltshire Council and available at meetings. Of the “before” sample, in April '11 there were 100pages x 60 copies; in June '11 there were 52pages x 60copies and in September '11 there were 54pages x 37copies. This means there were 11,118 pages printed for these three meetings. Of the “after” sample, in November '11 there are 42pages x 40copies, in February '12 there were 98pages x 40copies and in May '12 there were 100pages x 40copies. This gives a total of 9,600 pages printed. This is a reduction of around 1,500 pages.
- 2.4 The number of pages per pack has increased over last 2 meetings as it was thought better to provide information in writing within the pack and on the website, rather than to spend time providing the information verbally at the meeting. Future monitoring of requests for packs may allow the number being printed to be reduced further.

2.5 Printed copies have been reduced to save on paperwork by providing 2 full copies of the agenda per table at the meeting, rather than 1 per person. All paperwork can also be viewed on the Council’s website. In addition, fewer paper copies are circulated by post which has reduced postage costs. Paper copies are still made available on request.

2.6 **Increasing number of local items:** For the purposes of this exercise it has been defined as items which relate exclusively to the Marlborough Community Area (i.e. not County-wide issues). Community Area Grants have not been included in this figure. It is worth bearing in mind that county-wide items also impact on the area, and efforts are made to ensure that presentations are relevant to the Community Area, as opposed to being generic information provided across the county.

2.7 The table below shows how the percentage of local items has increased from the “before” sample to the “after” one:

Date of meeting	Number of Local items	%age of local items
April 2011	3/11	27%
June 2011	2/10	20%
Sept 2011	3/14	21%
Nov 2011	3/6	50%
Feb 2012	2/7	29%
May 2012	5/10	50%

This shows an increase in the proportion of items on the agenda that are considered to be local.

3. Area Board Satisfaction Survey

3.1 In July 2011, Wiltshire Council’s Area Boards Team carried out a survey of all people on the Community Area Networks from all 18 area boards. The results of this survey were analysed for each area board. This showed a number of attributes of the Marlborough Area Board that attendees perceived were doing well and others that needed improvement.

3.2 Attendees of the Marlborough Area Board showed slightly below average satisfaction with the board, with 48% agreeing the area board was working well compared to 52% for Wiltshire overall.

3.3 On balance (total agreeing minus total disagreeing) 61% of Marlborough attendees agreed that the board was making good use of internet-based communications, 55% agreed that Community Area Newsletter was useful and informative and 51% agreed that board meetings are accessible for all.

3.4 Looking at those attributes of the board that attendees agreed with the least, the survey showed 16% agreed that area boards have adequate powers, 16% agreed that Wiltshire Councillors take a leading role in resolving local issues (compared to 36% county-wide) and -4% agreed the area boards are consulting widely with the community. This minus figure comes from 34% of Marlborough attendees agreeing with the statement but 38% disagreeing.

- 3.5 These points have been discussed by Marlborough Area Board members recently and are actively being work on. The low satisfaction with consultation with communities may be a symptom of the Marlborough area not having an active Community Area Partnership able to carry out wide-reaching consultations on behalf of the area board with a range of different groups from the community area. This is a result that is similar with other community areas without active Community Area Partnerships.
- 3.6 The survey also asked about a number of features that might encourage people to attend more often. These included “a greater chance to have my say” (44%), “more topics I can make a decision on” (40%) and “meetings to be held at different times of the day” (34%). These have also been discussed by Marlborough Area Board members and possible changes will be discussed below.

4. Comments from Marlborough Area Parish Forum

- 4.1 The Marlborough Area Board has received a number of comments from the Parish Forum. These are encouraging and also suggest a number of areas where the board might improve.
- 4.2 Many of the Forum's comments focus on the way board meetings are used by Wiltshire Council departments and others to communicate information, the amount of local debate that is possible at these meetings and the ability to make decisions, both by the Area Board members and by attendees.

5. Proposals for Changes

- 5.1 It is proposed that Marlborough Area Board develop a number of protocols for those wishing to present to board meetings whereby meetings are used less to simply communicate information to attendees but to meaningfully consult with them. The aim of this will be to give attendees of the meeting a greater opportunity to shape local services.
- 5.2 Ways to increase this opportunity might be to insist on presenters holding a question and answer session as part of their agenda item in order to stimulate debate on this topic or to insist that as part of their presentation they give the audience at least two options to choose from based on the information that has been provided. This could be facilitated through greater use of the electronic voting handsets or other means.

6. Recommendation

- 6.1 It is recommended that Marlborough Area Board recognise the findings of the surveys used within this report and begin to develop the protocols discussed at section 5 within this report that will begin to address these findings.

Contact: Andrew Jack, Marlborough Community Area Manager
or
James Hazlewood , Senior Democratic Services Officer

Background Papers

Results of Area Board Survey, 2011

Statistics compiled through analysis of previous area board meetings

Comments prepared by Marlborough Area Parish Forum

Appendices

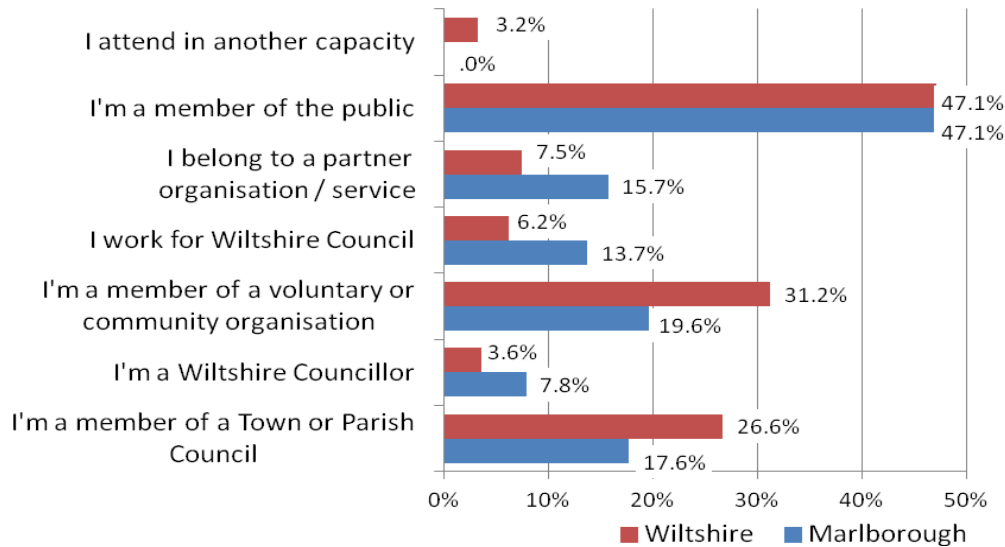
Results of Area Board Survey, 2011

Area Boards review, 2011: summary of survey results – Marlborough Area Board

1406 responses were received to an electronic survey distributed between 14th July and 7th September 2011. The number of respondents that had attended at least one Area Board meeting was 875, including 52 who had been to a Marlborough Area Board. These figures form the base of respondents used in the following tables

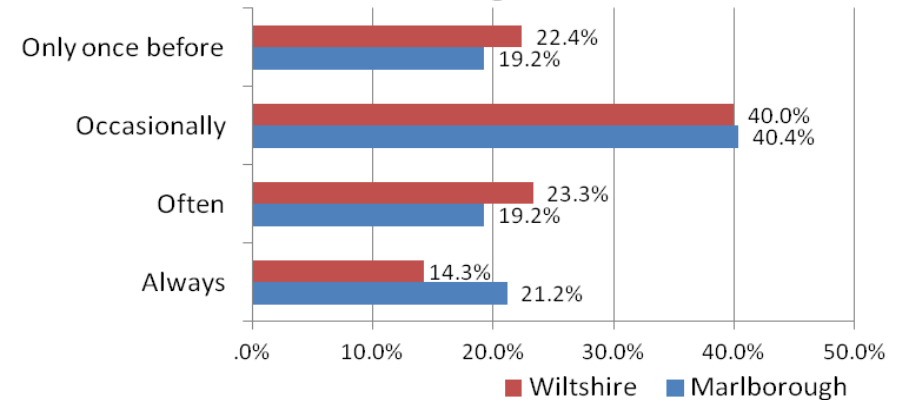
Respondents

(Base 871)



Page 49

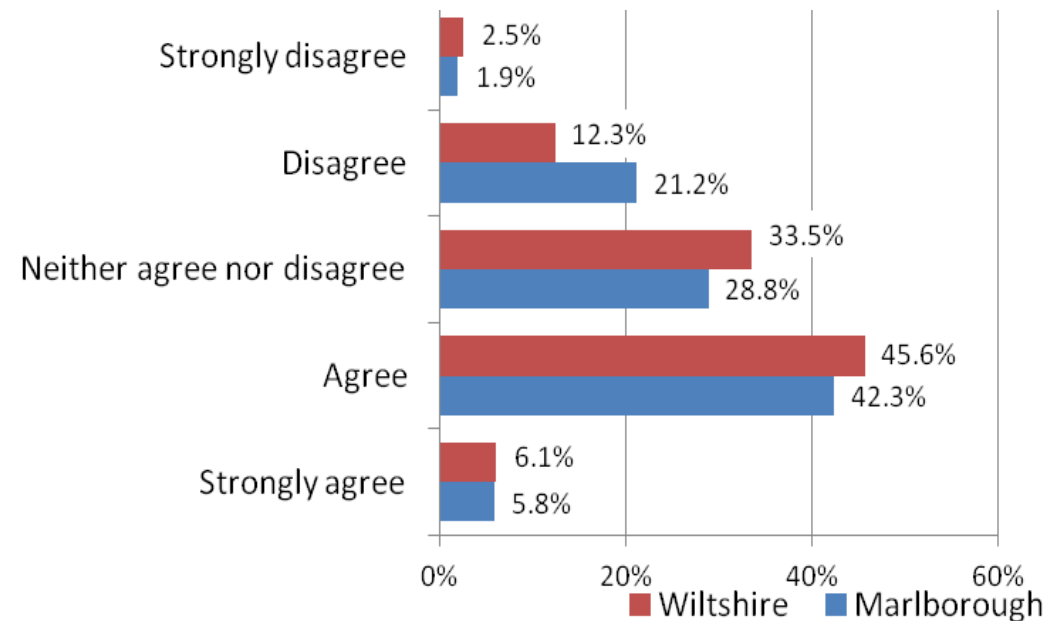
How often do you attend Area Board meetings?



Overall satisfaction with the Area Board

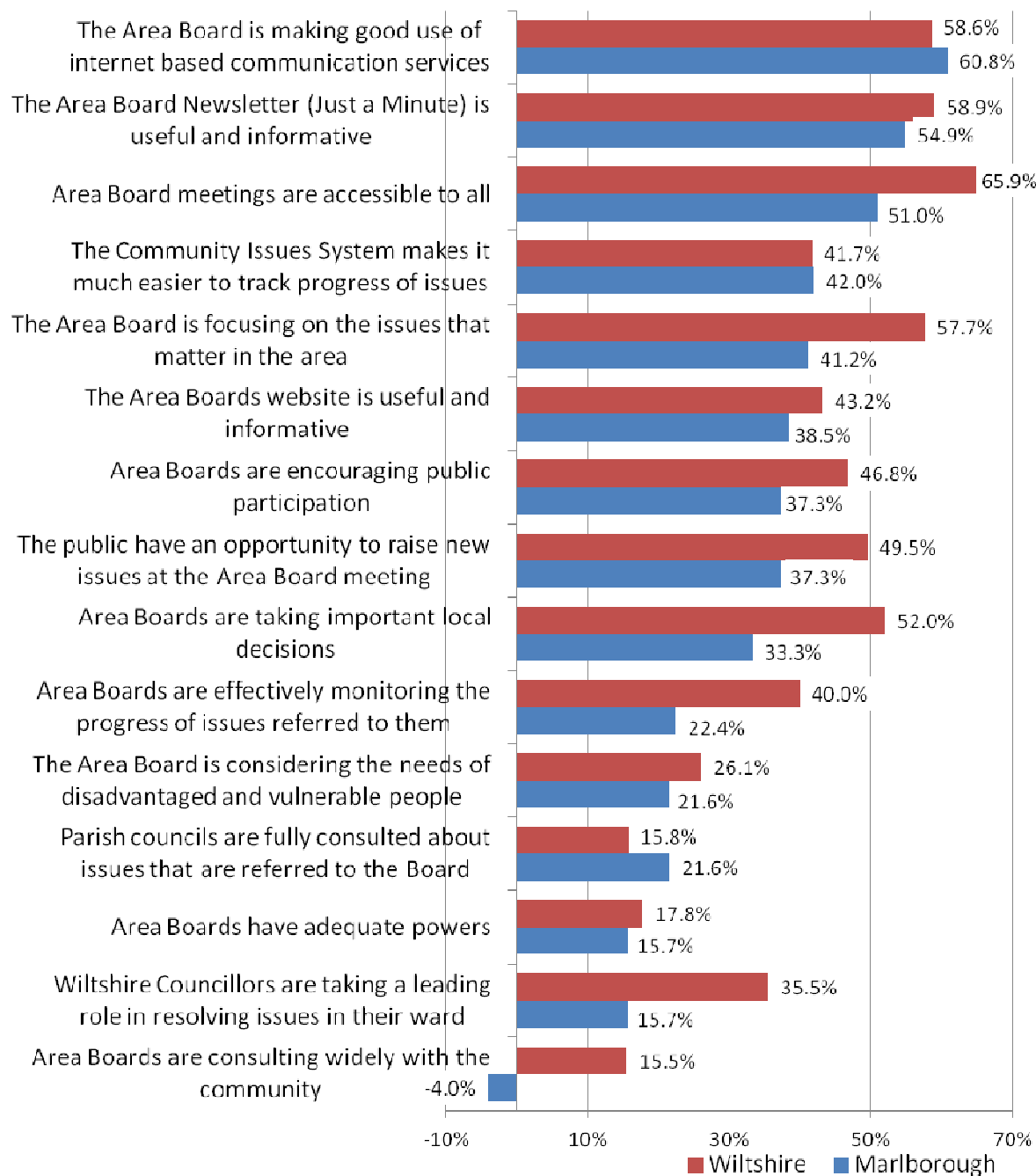
This graph shows the views of those who have attended at least one meeting of the Area Boards. Overall 51.7% of respondents agree that the Area Boards are working well while 14.9% disagree. This compares to 48.1% of Marlborough attendees who agree and 23.1% who disagree
Overall the area board is working well (Base 875)

	Wilts	Marlborough
Strongly Agree	6%	6%
Agree	46%	42%
Neither agree or disagree	34%	29%
Disagree	12%	21%
Strongly disagree	3%	2%



Operation of the Area Boards

This graph shows the views of those who have attended at least one meeting of the Area Boards. The ranking has been derived by subtracting negative scores from positive scores to achieve a 'net satisfaction' rating (Base 868)



Operation of the Marlborough Area Board (Base 52)

	<i>Agree</i>	<i>Disagree</i>	<i>Net agree</i>
The Area Board is making good use of internet based communication services	72.5%	11.8%	60.8%
The Area Board Newsletter (Just a Minute) is useful and informative	64.7%	9.8%	54.9%
Area Board meetings are accessible to all	68.6%	17.6%	51.0%
The Community Issues System makes it much easier to track progress of issues	48.0%	6.0%	42.0%
The Area Board is focusing on the issues that matter in the area	62.7%	21.6%	41.2%
The Area Boards website is useful and informative	50.0%	11.5%	38.5%
The public have an opportunity to raise new issues at the Area Board meeting	60.8%	23.5%	37.3%
Area Boards are encouraging public participation	60.8%	23.5%	37.3%
Area Boards are taking important local decisions	54.9%	21.6%	33.3%
Area Boards are effectively monitoring the progress of issues referred to them	42.9%	20.4%	22.4%
The Area Board is considering the needs of disadvantaged and vulnerable people	35.3%	13.7%	21.6%
Parish councils are fully consulted about issues that are referred to the Board	35.3%	13.7%	21.6%
Area Boards have adequate powers	39.2%	23.5%	15.7%
Wiltshire Councillors are taking a leading role in resolving issues in their ward	43.1%	27.5%	15.7%
Area Boards are consulting widely with the community	34.0%	38.0%	-4.0%

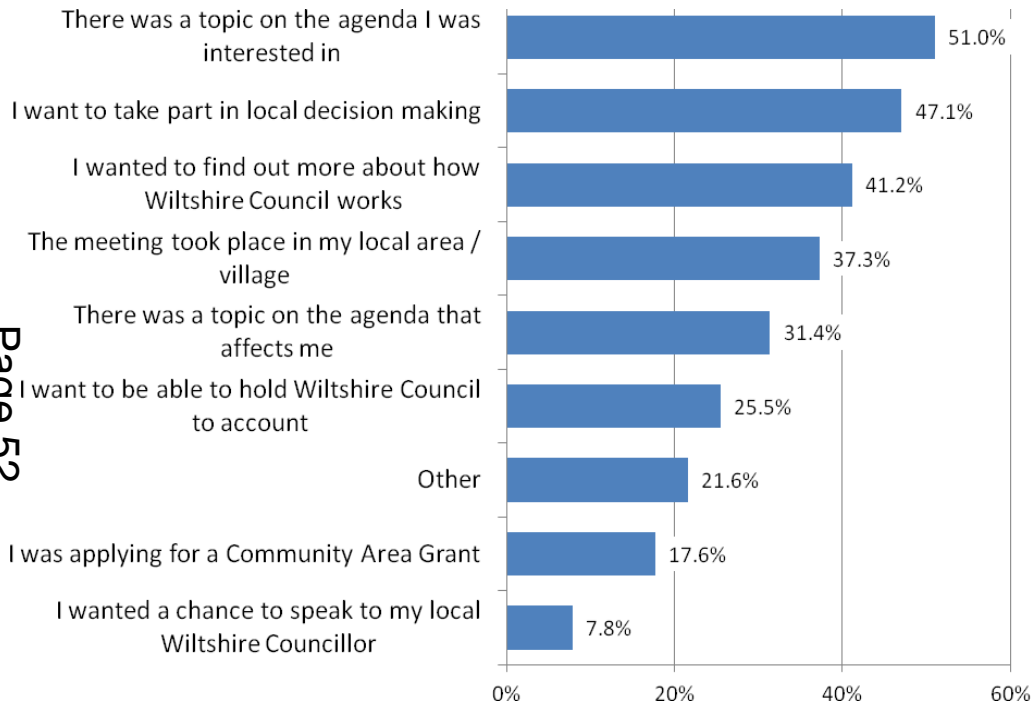
Key

%	No concerns
%	No serious concerns
%	Some concern
%	Serious concern

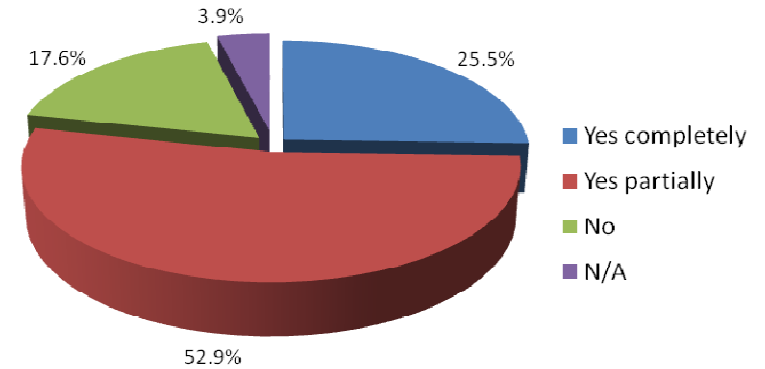
Attendance at Marlborough Area Board meetings

The survey in 2011 included a number of new questions regarding why people go to area board meetings, whether they got what they wanted out of attending the meeting and a number of measures that might encourage them to attend more often in future.

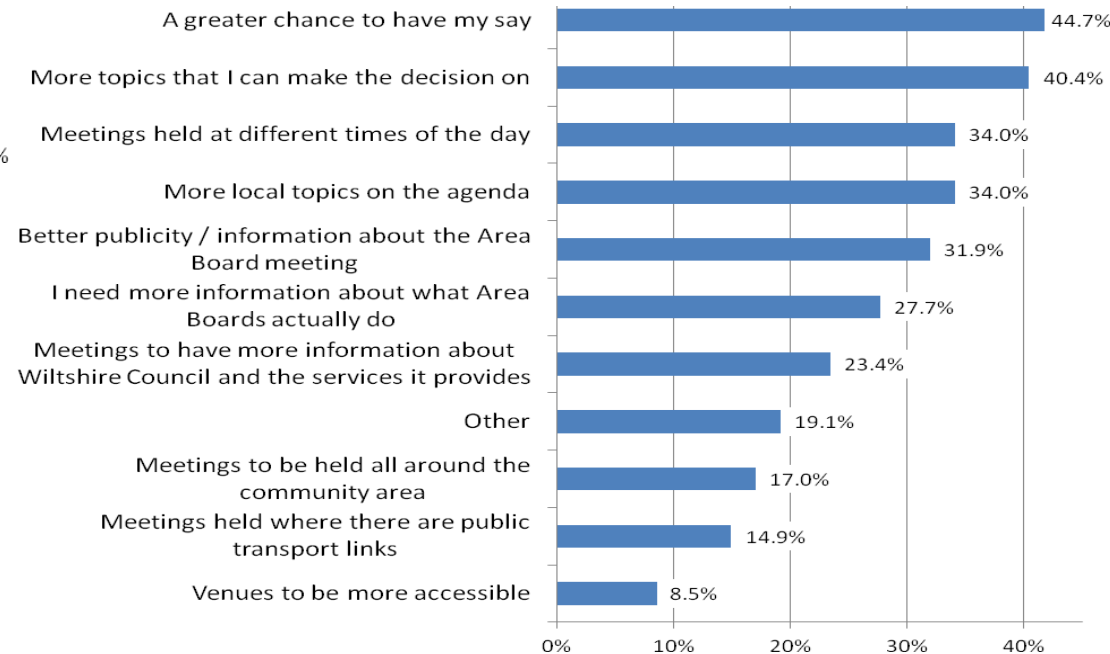
Why attendees come to Marlborough Area Board meetings: (Base 51)



Did attending the Area Board meeting satisfy these reasons? (Base 51)



What would make people attend more often?



Marlborough Area Board

26/04/12

Budget 2011/12

Budget Code: 30617

Area Board Discretionary Fund **£45,472.00**
 Roll forward from previous year **£17,110.00**
 Awarded **£62,512**
Balance : £70.33

Leverage		
projects	»»»»»	£188,727
leverage	»»»»»	3.0

Ref	Project	Applicant	Theme	Category	Contact	Received	Project Cost	Decision	Amount Awarded
mar/11/002	Junior Bowls to launch project to encourage younger membership	Ramsbury & Aldbourne Bowls Club	Sport and recreation	AB Grant	Contact	04/03/11	£971	Approved	£971
mar/11/003	Install EPOS System	Avebury Community Shop	Social enterprise	AB Grant	Contact	25/02/11	£4,907	Approved	£2,407
mar/11/004	Purchase 8 Tents	Aldbourn Scout Group	Young people	AB Grant	Contact	04/05/11	£1,384	Approved	£798
mar/11/005	Slipper Exchange	Marlborough Health Fair	Health & Wellbeing	AB Project			£500	Approved	£445
mar/11/007	Refurbishment of Church Hall	Ramsbury Parochial Parish Council	Other	AB Grant	Contact	06/07/11	£17,736	Approved	£5,000
mar/11/008	Safety Equipment for Firework Display	Baydon Firework Committee	Leisure and entertainment	AB Grant	Contact	05/08/11	£919	Approved	£919
mar/11/010	Marlborough Area Parish Forum	Area Board Project	Community engagement	AB Project	Contact		£900	Approved	£900
mar/11/011	Provision of Equipment for Cricket Club	Baydon Cricket Club	Sport and recreation	AB Grant	Contact	12/09/11	£7,188	Approved	£2,742
mar/11/012	Promoting string playing for children between 5 and 18	Super Strings	Arts and culture	AB Grant	Contact	26/09/11	£33,360	Approved	£4,060
mar/11/013	Replacement of Car Park Security Lighting	Kennet Valley Village Hall	Community safety	AB Grant	Contact	13/10/11	£954	Approved	£954
mar/11/015	Transfer from the Marlborough Area Board to CATG for dropped kerbs.	Area Board Project	Transport and roads	AB Project			£2,000	Approved	£2,000
mar/11/017	Pew Cushions for Seating	Christ Church East Kennett	Arts and culture	AB Grant	Contact	15/12/11	£1,688	Approved	£844
mar/11/018	Manton Village Hall Refurnish	Manton Pre-School	Young people	AB Grant	Contact	15/12/11	£1,168	Approved	£996
mar/11/019	Reclaim the Villages Project.	Marlborough Area Parish Forum	Community engagement	AB Project			£3,100	Approved	£3,100
mar/11/020	Replacement Mower	Kennet Valley Village Hall	Other	AB Grant	Contact	21/12/11	£1,000	Approved	£1,000
mar/11/022	Installation of 4 community public access defibrillators	Aldbourn Defibrillator Team	Health & Wellbeing	AB Grant		13/01/12	£9,050	Approved	£2,850
mar/11/023	Project X	Aldbourn Youth Council	Young people		Contact	05/01/12	£10,000	Approved	£5,000
mar/11/024	Garden Bench	Friends of The Coronation Garden	Community engagement	AB Grant	Contact	19/01/12	£380		£317
mar/11/027	The Missing Link - restoration of 17th century kitchen	The Merchant's House (Marlborough) Trust	Heritage and architecture	AB Grant	Contact	10/02/12	£40,136		£3,678
mar/11/028	Replace Hall Windows	Baydon Young Peoples Association	Community engagement	AB Grant	Contact	13/02/12	£7,582		£3,782
mar/11/029	Equipment for Junior Academy	Marlborough Cricket Club	Sport and recreation	AB Grant	Contact	13/02/12	£1,000		£989
mar/11/032	Replacement of Fire Door and External Windows	1st Ramsbury Scouts	Young people	AB Grant	Contact	27/02/12	£8,829		£4,414

[mar/11/033](#)

mar/11/035

mar/11/036

mar/11/037

mar/11/038

mar/11/039

mar/11/040

mar/11/041

mar/11/042

mar/11/043

mar/11/044

mar/11/045

mar/11/046

mar/11/047

mar/11/048

mar/11/049

mar/11/014

mar/11/016

Improvements to new stables and fencing the field to stop horses escaping	Kennet Valley Driving Group	<i>Sport and recreation</i>	<i>AB Grant</i>			£991		£991
Jubilee Event on 1st May 2012	Area Board Councillors	<i>Community engagement</i>	<i>AB Project</i>			£1,000		£1,000
Transport Projects	CATG/Parish Forum	<i>Community engagement</i>	<i>AB Project</i>			£8,300		£8,300
Jubilee celebration	Ramsbury PC	<i>Community engagement</i>	<i>AB Grant</i>			£1,360		£500
Jubilee celebration	Aldbourn PC	<i>Community engagement</i>	<i>AB Grant</i>			£1,200		£500
Jubilee celebration	Ogbourne St George PC	<i>Community engagement</i>	<i>AB Grant</i>			£630		£500
Jubilee celebration	Winterbourne Monkton & Berwick Bassett PC	<i>Community engagement</i>	<i>AB Grant</i>			£5,000		£500
Jubilee celebration	Broad Hinton PC	<i>Community engagement</i>	<i>AB Grant</i>			£640		£500
Jubilee celebration	Froxfield PC	<i>Community engagement</i>	<i>AB Grant</i>			£480		£480
Jubilee celebration	Baydon PC	<i>Community engagement</i>	<i>AB Grant</i>			£1,164		£500
Jubilee celebration	Winterbourne Bassett PC	<i>Community engagement</i>	<i>AB Grant</i>			£500		£500
Jubilee celebration	East Kennett PC	<i>Community engagement</i>	<i>AB Grant</i>			£620		£500
Jubilee celebration	Fyfield & West Overton PC	<i>Community engagement</i>	<i>AB Grant</i>			£1,640		£1,390
Jubilee celebration	Avebury PC	<i>Community engagement</i>	<i>AB Grant</i>			£1,050		£500
Jubilee celebration	Marlborough (Brandt Gp)	<i>Community engagement</i>	<i>AB Grant</i>			£3,400		£500
Jubilee celebration	Marlborough TC	<i>Community engagement</i>	<i>AB Grant</i>			£6,000		£1,000
Provide various safety aspects related to the parish council play area	Baydon Parish Council - Grant awarded 8.2.11 rescinded. Money obtained from Sec106 funding instead	<i>Sport and recreation</i>	<i>AB Grant</i>					-£2,977
Credit from unused money from Health fair 2010.11							<i>Approved</i>	-£838

Report to	Marlborough Area Board
Date of Meeting	29th May 2012
Title of Report	Community Area Grants

To ask Councillors to consider 3 applications seeking 2012/13 Community Area Grant Funding. Officer recommendations:

1. **Aldbourn Cricket Club, Aldbourn. Requested: £932.20.** To erect new crickets nets at Palmer's Field, Aldbourn to allow frequent club practice at a home location and to attract younger members to the club. Recommendation: Award
2. **The Social Centre, Avebury. Requested: £1950.** To install a new bar stage lighting system for the hall to provide greater flexibility of use and to improve the Social Centre's appeal as a venue. Recommendation: Award
3. **Ramsbury Cricket Club, Ramsbury. Requested: £1,000.** To purchase sight screens for the cricket ground as part of a larger project to enhance facilities for all players at the club. Recommendation: Award

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 • Marlborough Community Area Plan, 2004-14
<p>1. Background</p> <p>1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services 15th April 2011. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding</p> <p>1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.</p> <p>1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.</p> <p>1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.</p> <p>1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.</p> <p>1.6. Funding applications will be considered at every Area Board meeting.</p> <p>1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.</p> <p>1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.</p> <p>1.9. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.</p>	

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be further rounds of funding at each of the Area Board meeting held during 2012/13. Dates of these meetings and the deadlines for applications are available on Wiltshire Council's website:
<http://www.wiltshire.gov.uk/council/areaboards/marlbroughareboard.htm>

3. Environmental & Community Implications

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Marlborough Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Marlborough Area Board will have a balance of £41,598.80.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations"

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Aldbourn Dabchicks Cricket Club	To erect cricket nets at Palmer's Field	£932.20

8.1.1 Aldbourne Dabchicks Cricket Club, Aldbourne – Award £932.20 to erect new cricket

nets at Palmer's Field as part of a larger project to establish a new cricket ground in the village.

8.1.2 This application meets the Community Area Grants Criteria for 2012/13.

8.1.3 This application demonstrates a link to the Marlborough Community Plan, 2004-14 "Aim to involve young people in activities" and "Aim to increase support for community facilities and events and to encourage a range of cultural opportunities for residents and visitors to the area".

8.1.4 In the next two years, Aldbourne Dabchicks Cricket Club plans to establish a "home" venue for cricket matches at Palmer's Field within Aldbourne where the Club can train and play. This will stop Club players having to travel to Marlborough Leisure Centre for net practice. Given the number of younger players from the Club and other players who do not have access to a car, this new facility will make cricket more attractive to residents of the village.

8.1.5 If the Area Board decides not to fund this project it might result in the project being delayed while looking for alternative funding opportunities.

Ref	Applicant	Project proposal	Funding requested
8.2	The Social Centre, Avebury	To install specialised stage lighting	£1,950

8.2.1 The Social Centre, Avebury – Award £1,950 to install a bar stage lighting system to the Social Centre.

8.2.2 This application meets the Community Area Grant Criteria for 2012/13.

8.2.3 This application demonstrates a link to the Marlborough Community Plan "Aim to increase support for community facilities and events and to encourage a range of cultural opportunities for residents and visitors to the area" and "Encourage community events that create a sense of pride and well-being".

8.2.4 The Social Centre, Avebury is a well-used venue for varied events and hosts a number of performances, including Rural Arts Wiltshire. In the past, lighting of these productions has been provided by hiring temporary equipment. This is found to be expensive and needs to be collected from companies which are not local. There has recently been a problem which highlighted the need for the Social Centre to have its own lighting equipment. This can also lead to opportunities for training of local people, including young people, in operating stage lighting and gaining a new skill.

8.2.5 The funding provided by the Marlborough Area Board is 50% of the total funding of this project, the remainder being raised locally by the applicant, local organisations and the Parish Council. This helps to demonstrate local support towards this project. However, if the Area Board decides not to fund this project it might result in

the project being delayed until alternative funding can be sought.

Ref	Applicant	Project proposal	Funding requested
8.3	Ramsbury Cricket Club, Ramsbury	To fund new sight screens for the pitch	£1,000

8.3.1 Ramsbury Cricket Club – Award £1,000 to purchase sight screens for the cricket ground that will help enhance the facilities available and so help attract new players.

8.3.2 This application meets the Community Area Grant Criteria for 2012/13.

8.3.3 This application demonstrates a link to the Marlborough Community Plan “Aim to involve young people in activities” and “Aim to increase support for community facilities and events and to encourage a range of cultural opportunities for residents and visitors to the area”.

8.3.4 The new sight screens are part of a larger project from Ramsbury Cricket Club to improve and enhance the facilities offered by the club and so try to attract new players, including younger members. Other improvements include groundwork to the square and repairs to the astro-turf strip. Recent purchases include a bowling machine and portable nets. These all go to show a desire to improve the club and its facilities and make the club more attractive to players.

8.3.5 These improvements and other purchases have all been made out of the Club’s reserves, if the Area Board decides not to fund this project it will result in the project being delayed until alternative funding can be sought.

No unpublished documents have been relied upon in the preparation of this report.

Appendices:	Appendix 1 grant application – Aldbourne Dabchicks Cricket Club Appendix 2 grant application – The Social Centre, Avebury Appendix 3 grant application – Ramsbury Cricket Club
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Report Author	Andrew Jack, Community Area Manager Tel: 01225 713109 E-mail: andrew.jack@wiltshire.gov.uk
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group

Name of organisation	Aldbourn Dabchicks Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Cricket Training Facility in Aldbourn.
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This project purpose is to establish the first cricket net in the village, at Palmer's Field. The net will be located close to the site of a future cricket pitch, which Aldbourn Dabchicks Cricket Club ("the Club") aims to establish in the next two years. The net will be for members of the Club to practice on a weekly basis, as well as to attract younger members of the community to take an active interest in cricket. The Club has 24 fixtures a season (on Sundays) and an extended pool of about 40 players to pick from. The intention is to create a sustainable local interest in cricket.

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Marlborough Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	At Palmer's Field in Aldbourne.
When will your project take place?	In April- May 2012.
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	At the moment the Club has to go to Marlborough leisure centre for net practise, which involves costs to travel and hire the facilities, as well as taking the focus of cricket away from the local community, in particular the youth. The village sportsfield has not been safe to use for cricket until the Parish Council paid to have the overhead electricity supply cables buried. This was part funded from S106 and the balance was in the form of volunteers and equipment todig the trench..
How many people will benefit from your project?	50
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Aldbourn Community Plan P10 and P22. Marlborough Area Plan 2012. Page 11 see above
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. We would like to complete the project before the start of the 2012 cricket season or as soon as reasonably practicable. There are a number of foreign workers in our village, of Pakistani and Indian origin, who take part in the cricket, who do not have cars and would greatly benefit from joining in net sessions. Aldbourne does not have a Youth Club apart from the AYC. The provision of cricket training should be of benefit to the young especially those who have outgrowwn the AYC.	

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="4"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="5"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From Club funds.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will have an expanded membership, particularly amongst young people, women and ethnic minorities.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: October	Year: 2011
A - Total income:	£3,904	
B - Minus total expenditure:	£2,505	
Surplus/deficit for year: (A minus B)	£1,399	
Free reserves currently held:	£5,088 for new ground (LESS £424 for project)	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
① Cricket cage (Greenbow Sports)	£874	Own fundraising/reserves	c	£424
② Cricket mat (Greenbow Sports)	£550			£
③ Cricket stumps	£ 40	Parish/town council		£
Concrete base-work donated est.	£400			£
	£	Trusts/foundations		£
	£	Stumps donated	c	£40
	£	In kind	c	£400
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,864	Total Project Income		£864

Total project income B	£864
Total project expenditure A	£1,864
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000 432.20
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	Current

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/~~audited~~ accounts or annual report or Income/expenditure budget for current financial year
- Terms of ~~reference/constitution~~/group rules
- Evidence of ownership/lease of buildings and/or land - *Owned by Parish Council*

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact *n/a*
- Planning permission applied for (date) *n/a* or granted (date) *n/a*
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

[Signature]

Date: 26/03/2012

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Reference no mar/12/002
Log no
For office use

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	The Social Centre, Avebury
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Other, Charity (No. 266292)
2. Your project	
Project Title/Name	Social Centre Stage Lighting
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To install permanent specialised stage lighting in the village Social Centre to avoid the need to hire temporary equipment for arts productions and other events, which is expensive and currently necessitates time-consuming collection from and delivery back to the hire company. Customised fixed lighting will provide much greater flexibility of use and improve the Social Centre's appeal as a venue for a broader spectrum of events for the whole of our community.
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Marlborough Area Board, Northern Locality
I/we have discussed our project with the town/parish council?	No
I/we have discussed our project with our Wiltshire councillor?	Yes Date 13 April 2012

Where will your project take place?	The Social Centre, Avebury	
When will your project take place?	As soon as possible once funding is available	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Social Centre is a well-used venue for varied events and productions, including Rural Arts Wiltshire. Our recent successful Pantomime was a great example of local participation and we had many letters enthusing about the community spirit and sense of village cohesion it had rekindled. We are keen to build on this success. However we had problems with the stage lighting which was expensive to hire (from Bristol) and the available equipment was somewhat inadequate, to the detriment of the performance. Previous shows had similar difficulties. The acquisition of permanent custom equipment will eliminate those problems and should encourage lower ticket prices, improving the experience and participation of the whole community. The versatile lighting will be permanently available, enhancing the facilities for all events. Having our own equipment we can also train some keen young people from the local villages to operate the stage lighting, something we would very much like to encourage	
How many people will benefit from your project?	Potentially our whole community - comprising Avebury (including Beckhampton and West Kennett), Winterbourne Monkton and Berwick Bassett.	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	8.5 'encourage community events that create a sense of pride and well-being' (see above)	8.8 'involving young people in activities' (one third of the cast and musicians of our Avebury Pantomime were under 18)
To be completed ONLY where town/parish councils are making an application N/A		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No
Could your project be funded from your reserves?	Yes	No
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes	No
Any other information about your project. The Social Centre Committee is fully responsible for the maintenance of our Victorian school building and we must ensure that adequate financial reserves are available for both planned and unexpected expenditure. It is therefore unfortunately not feasible for the Committee to cover the full cost of the stage lighting project from its reserves, hence our appeal to the Marlborough Area Board for support.		

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male 4	Female 8
25 – 50 years	Male	Female
Under 25 years	Male	Female
Disabled People	Male	Female
Black and Minority Ethnic people	Male	Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is essentially a one-off cost. Any maintenance required will be funded by the Social Centre Committee.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The lighting system has been carefully selected for maximum flexibility and adaptability, to encourage the widest possible community use. It will be suitable for such varied events as music recitals and 'open mike' evenings, arts productions, exhibitions, stage performances and local shows – which will encourage greater community participation and involvement across all age groups. There is already a great deal of support for the project from our local population, which reinforces the sense of community involvement. We intend to distribute feedback forms to hirers of the Social Centre and audiences attending events later in the year, to monitor local opinion on the improvements made to the facilities. Ultimately the success of this project will best be demonstrated by an increase in the scope of productions and events staged at the Social Centre.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please *list* with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Avebury Parish Council
Avebury Community Shop

£250
£650

4. Information relating to your last annual accounts (if applicable)			
Year ending:	Month: March	Year: 2011	
A - Total income:	£ 9,897		
B - Minus total expenditure:	£ 6,782		
Surplus/deficit for year: (A minus B)	£ 3,115		
Free reserves currently held:	£ 16,628		
5. Financial information – If you can claim back V.A.T. please exclude from figures given below			
Project Costs A Equipment and installation costs are combined on quotation	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
		P/C	
Installation of internally wired bar stage lighting system	£3256.8	Own fundraising/reserves	£ 558.16
VAT	£ 651.36		£
	£	Parish council (Avebury)	C £ 250
	£		£
	£	Trusts/foundations	£ 0
	£		£
	£	In kind	£ 0
	£		£
	£	Other	£
	£	Avebury Community Shop	C £ 650
	£	The Avebury Players	C £ 500
	£		£
Total Project Expenditure	£ 3908.16 ✓	Total Project Income	C £ 1958.16 ✓
Total project income B	£ 1958.16		
Total project expenditure A	£ 3908.16		
Project shortfall A – B	£ 1950.00 ✓		
Grant sought from Wiltshire Council Area Board	£ 1950.00 ✓		
Bank Details	C		
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current	Current		

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>No</p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>No</p>		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact
Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12th April 2012

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

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- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Diane Gater DIANE GATER

Date:

12/4/12

Position in organisation:

TREASURER

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Ramsbury Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Cricket Ground improvements		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We are currently building the cricket section to encourage youth cricket. We have an all weather strip for practice and recently acquired a bowling machine. We are developing links with the primary school with a view to sharing facilities and giving them support		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Marlborough		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 20/04/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 20/04/12	No <input type="checkbox"/>

Where will your project take place?	Ramsbury Cricket Club
When will your project take place?	2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The cricket facilities are used every weekend during the season on both Saturdays and Sundays for league and friendly cricket. Our teams are made up of villagers and people from the local area. We also allow the facilities to be used by other teams outside Ramsbury, namely Aldbourne and one of the Swindon CC sides.
How many people will benefit from your project?	50
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	This project fits well into the ongoing project of Ramsbury Recreation Centre which is self funding ibc
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. The addition of sight screens to the cricket ground will enhance the facilities available to cricketers young and old. This will allow us to attract more members by demonstrating a desire to improve the playing facilities. This will add to the portable net and bowling machine which we now have available to us. The accounts show a surplus of £1626.95 however we have allocated this money for various essential costs which include improvements to the square, repairs to the astro-turf strip which now needs re-leveling and a small fund that will help towards the purchase a second sight screen. Adding these items up gives us no reserve funds but we will be able to provide for the short fall for the first sight screen if this application is successful .	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

One off payment only

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

By increasing new adult and junior members

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: Oct	Year: 2011
A - Total income:	£2581	
B - Minus total expenditure:	£1849	
Surplus/deficit for year: (A minus B)	£732	
Free reserves currently held:	£1626.95	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Sight Screen	£1,000	Own fundraising/reserves	c	£
	£			£
	£	Parish/town council		£0
	£			£
	£	Trusts/foundations		£0
	£			£
	£	In kind		£0
	£			£
	£	Other		£0
	£			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£0

Total project income B	£0
Total project expenditure A	£1,000
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 23/04/2012

Position in organisation: Project Leader

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Marlborough Area Board – Member’s Projects

1. What is the project / initiative?

At the Marlborough Area Board meeting of 27th March 2012 the Board awarded a grant of £8,300 to the Parish Forum’s “Reclaiming Villages from Traffic” initiative.

The definitive list of participating villages is: Aldbourne, Avebury, Avebury Trusloe, Axford, Baydon, Beckhampton, Broad Hinton, Chilton Foliat, Fyfield, Lockeridge, Manton, Ogbourne St George, Ogbourne St Andrew, Ramsbury, West Kennet, West Overton and Winterbourne Bassett.

With Stage 1 complete, Stage 2 will enable villages within the Marlborough Area Community to form credible Village Traffic Plans incorporating expert advice from Hamilton-Baillie Associates Traffic Consultants and which can be implemented over a period of time in order to resolve the conflict between traffic and village spaces. During this phase, Hamilton-Baillie Associates will be supporting and assisting individual communities to plan and prepare their own specific plans, informed by the traffic engineering and design principles from Stage 1. This will involve Hamilton Baillie Associates obtaining and upgrading a suitable plan for each community, providing supporting analysis and advice, identifying and guiding on appropriate interventions and preparing supporting sketches.

2. Where is the project / initiative taking place?

This is the second of two separate tranches of communities taking part in Stage 2 activities along with Hamilton Baillie Associates. The first tranche involved six working parties from the following villages: Lockeridge & Fyfield, Broad Hinton & Winterbourne Bassett, Ramsbury & Axford, Chilton Foliat, Ogbourne St George, Ogbourne St Andrew. The second tranche will involve Avebury, Avebury Trusloe, West Kennet, Baydon, Beckhampton, Aldbourne and Manton

These groups have been chosen after representatives from each village showed interest in being involved having attended the seminar with Ben Hamilton-Baillie on 13th March

3. When will the project / initiative take place?

Individual Village Working Groups will be established and the Consultant appointed in May 2012. Traffic Plans will be delivered by November 30th 2012.

4. What are the Community benefits / links to Community Plan?

This work links closely with page 15 of the 2004-14 Community Plan: “5.4. Traffic management measures to reduce peak time congestion, reduce speeding and promote HGV access onto appropriate routes”.

Traffic issues in all the listed villages have been of concern to communities for some considerable time and are highlighted in the Draft Community Area Plan 2014. The combination of leading Traffic Consultants, Wiltshire Highways and motivated Parish-led traffic working parties will deliver credible traffic plans incorporating innovative and low costs methods which will resolve the conflict between traffic movements in villages and village life and in particular will contribute to the reduction of speed to the benefit of the whole community.

5. What is the desired outcome of this project / initiative?

That the listed villages will be able to strategically understand traffic problems and be able to credibly apply for resources to mitigate; that with best advice communities will be able to contribute themselves to resolution. That Wiltshire Council will gain a whole view picture of the issues in the community area and will be able to better prioritise and direct scarce resources; that effective low cost measures can be introduced; that much of the work in bringing about resolution will be undertaken by the communities themselves.

6. Who will Project Manage this project / initiative?

The Marlborough Area Parish Forum will facilitate the relationship between the individual working parties and the Consultants / Highways and will ensure that the brief is maintained, the project undertaken in an efficient manner and that each village is enabled to produce the best possible outcome. The Forum's Accountable body is Broad Hinton & winterbourne Basset Parish council

7. Costs/quotes/ match funding?

Cost advice from Hamilton-Baillie Associates is that consultation with the listed villages, delivery of strategic advice and of knowledge of low cost / innovative tools to enable all the villages to produce effective plans will cost in the region of £17,300. The Marlborough Area Parish Forum is therefore applying for the balance of £9,000 after taking into account the £8,300 awarded by the board in March.

8. Additional information

Attached overall project plan and detailing for Stage 2, of which this application is part.

Marlborough Area Board Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Possible Area Board Agenda Items	Cabinet Member Attending	Other items/events (provisional)
17 July 2012	Broad Hinton Village Hall, Yew Tree Lane, Broad Hinton SN4 9RH	<ul style="list-style-type: none"> Volunteering in Wiltshire (TBC) Asset Management Strategy (TBC) Standard items including Updates and Community Area Grants	Councillor John Brady (Finance, Performance and Risk) - TBC	Wiltshire Community Bak
25 Sept 2012	Marlborough Town Hall, High Street, Marlborough SN8 1A	<ul style="list-style-type: none"> xxx Standard items including Updates and Community Area Grants	Councillor Stuart Wheeler (Campus Development and Culture – including Leisure, Sport and Libraries)	
27 Nov 2012	Kennet Valley Hall, Lockeridge, Marlborough SN8 4EL	<ul style="list-style-type: none"> xxx Standard items including Updates and Community Area Grants	Councillor Keith Humphries (Public Health and Protection Services)	Asset Management Strategy

Community Area Manager: Andrew Jack (andrew.jack@wiltshire.gov.uk)
 Service Director: Christine Graves (chris.graves@wiltshire.gov.uk)
 Senior Democratic Services Officer: James Hazlewood (james.hazlewood@wiltshire.gov.uk)

Updated: 18 May 2012

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